CHAPTER 11

ISSUE SYSTEMS

Section 11A—ISSUE PROCEDURES.

11.1. Chapter Summary. Issue procedures are basic to the Supply process. Most commonly, when activities require supplies and equipment, they submit an issue request to DP. Most of these requests for supplies are submitted on AF Form 2005 and for equipment on AF Form 2005 or AF Form 601. Some items which are urgently needed must be processed as fill or kill. In other words, if the amount requested is not on hand, the request is killed (canceled) so that it can be requested from another source to meet the required delivery. Many requests are automatically processed by the computer because the item records are in the file. For other more specialized items, you will have to follow appropriate procedures to load the item record. **Section 11A** contains general procedures for processing issue requests. **Section 11B** contains procedures for specialized items which are listed in alphabetical order.

11.2. Overview.

11.2.1. This section explains the procedures for submitting and preparing issue requests. Input processing is explained. The internal processing of the computer and its programs is fully detailed below.

11.2.2. Throughout this chapter, reference is made to specific forms used to prepare and submit issue requests. When a computer-generated facsimile of any of these forms has been approved, the form may be used when authorized by the COS.

NOTE: See chapter 32, section 32A for post-post procedures.

11.3. Methods of Submitting Requests.

11.3.1. Supply Requests. Submit requests for supplies to DP (by hand, mail, radio, telephone, intercom, teletype, terminal, or e-mail) for processing. Prepare most requests on AF Form 2005, Issue/Turn-In Request. Spreadsheets may be used in lieu of the AF Forms 2005, at the chief of supply's option. Under certain circumstances, spreadsheets may be more practical than individual AF Forms 2005. However, proceed cautiously, all processing requirements and timeframes that apply to the AF Form 2005 equally apply to the spreadsheet. If this option is elected, supplement this chapter describing the criteria for using and the procedures for processing the spreadsheet.

NOTE: You may use DD Form 1348-6 (non-NSN requisition, manual, for local purchase or any noncataloged requests) and AF Form 1445 (Materiel and Equipment List) for BCE requirements.

11.3.2. Equipment Requests. Submit requests for equipment as follows:

11.3.2.1. Submit requests for equipment by radio or telephone, AF Form 601 (Custodian Request), AF Form 2005 (Issue/Turn-In Request), AF Form 1445 (Civil Engineer or Materiel and Equipment Lists), letter, or e-mail (if the basis of issue approval is wing level or below) (see chapter 22).

11.3.2.2. Submit all requests for non-EAID items (activity code P) by telephone, AF Form 2005, DD Form 1348-6, AF Form 1445, or e-mail to the EMS. At the option of the MAJCOMs, these requests may be submitted to DP.

NOTE: Only authorized custodians or their alternates may sign a receipt for EAID property. (See chapter 18, section 18B for receiving property.)

11.3.3. Forms for Requests. Use one of the methods of request listed below:

11.3.3.1. Use AF Form 601 if your request requires higher than base/wing commander approval, or if there is a change in an allowance document.

11.3.3.2. Use AF Form 601 when special coordination and approval is required of functional managers, such as BCE, Information Manager, CSRB, etc.

11.3.3.3. Use AF Form 1530 instead of AF Form 2005 for IE when repetitive issue requests are submitted for the same stock number.

11.3.3.4. Use a NSN or a part number when submitting requests to Base Supply. If you use part numbers, TO data or other appropriate references must be furnished at the time of submission, unless the part number is loaded in the computer. With the approval of the major command, you may use quick reference numbers for call-ins.

11.3.3.5. Use AF Form 1445 and follow normal procedures for requests from BCE Materiel Control. If you use a terminal, you may enter the information directly from AF Form 1445.

NOTE: Do not consider EMC-1 (ERRCD coded ND/NF) as expendable items. The only exception is hand tools that are assigned EMC-1. The Base Service Store stocks, stores, and issues these tools in the same manner as all other items assigned IEX 3/K.

11.3.4. Location for Requests. Submit requests for issues to one of the following central points:

11.3.4.1. DP (supplies).

11.3.4.1.1. Expedite call-in point (delivery priorities 01-04).

11.3.4.1.2. Routine call-in point (other than delivery priorities 01-04).

11.3.4.2. Bench Stock Support (see chapter 25, section 25A).

11.3.4.3. Supply point.

11.3.4.4. EMS.

11.3.4.5. IEE.

11.3.4.6. Retail Sales (Base Service Store).

11.4. Preparing Issue Requests.

11.4.1. AF Form 2005. The appropriate point of submission prepares AF Form 2005 in duplicate (see **Attachment 11A-2**) when he or she receives a valid demand for supplies or activity code P items.

11.4.1.1. Send copy 1 to the terminal for input.

11.4.1.2. Keep copy 2 for use as a control register to determine the next available document number when you are not using consecutively numbered forms. This copy will also replace the original copy if it is sent to MICAP, etc.

NOTE: Preserial numbered AF Forms 2005 may be used instead of copy 2 for determining the next available serial number. Record supply action on the control register if directed by the major command.

It is also the option of the major command whether or not to record and report delivery time for expedite issue documents.

        11.4.1.2.1. Destroy copy 2 as directed by the MAJCOM.

11.4.2. AF Form 601. Submit a demand for an EAID item to the EMS on AF Form 601, AF Form 2005, or letter. The EMS will 1) enter the EMS control numbers and 2) transfer the data from the appropriate blocks of the request form to the 80 position creation portion of the AF Form 601 or the AF Form 1530 in ISU format. (See **Attachment 11A-3** for the issue input format.)

    11.4.2.1. Use AF Forms 1991/2005 if more than two inputs are required. Send to the terminal for input.

    11.4.2.2. Return the request to the EME after computer processing. (See **Attachment 11A-1** for the document flow of an EAID request.)

11.5. Preparation Procedures for Quick Reference Listings.

11.5.1. Maintenance activities supporting aircraft units with nine or more aircraft of the same mission, design, and series have the option to develop and maintain quick reference lists. (See AFI 21-101, volume 2, chapter 2, paragraph 2-77, for maintenance procedures.) Operations Support will assist the supported organization as follows:

11.5.2. Identify High Usage Items. Use locally developed programs to identify and select high usage items which could be included in the listing. Provide technical assistance to the Maintenance Supply Liaison when items are being selected.

11.5.3. Print and Maintain the List. Use locally developed programs to print the quick reference list (see AFI 21-101). Then maintain the list and help with data entry if necessary.

11.5.4. Validate Supply Indicative Data. At the request of the Maintenance Supply Liaison, validate supply indicative data with the assistance of Records Maintenance.

11.6. Input/Output Functions.

11.6.1. Issue requests may be input at any terminal or the RPS/main system.

11.6.2. Output documents normally will be printed on the warehouse terminal determined by the warehouse location on the item record. Under SATS processing the output document will be printed on the 4100 printer or the hip printer. The input terminal will be released with management notice I006 INPUT ACCEPTED (DATE). The following are exceptions:

    11.6.2.1. If the item record contains a blank warehouse location, the issue document will be returned to the input function.

    11.6.2.2. If the request is an issue from a supply point, MSK, MRSP, WRM, or in-use detail, the output document will be returned to the input function.

    11.6.2.3. If the request is for a satellite, the output document will be returned to the input function.

    11.6.2.4. If the input TEX code so requires, the output document will be returned to the input function. Also, if the input delivery destination contains PIK, an I143 management notice will be output on the warehouse terminal. The warehouse terminal is determined by the warehouse location on the item record.

NOTE: Post-post issue requests do not produce an output document.

11.7. Internal Processing.

11.7.1. Program Control. All inputs are edited under program control with the exceptions listed below (See chapter 3 for an explanation of codes.) Any error in the input that cannot be corrected by the program will be rejected. Line 1 of the output document will be identical to line 1 of the input document with the following exceptions (see chapter 3 for explanation of codes):

11.7.1.1. If the MMC is blank, the program will assign the MMC loaded on the item record.

11.7.1.2. If the input UJC is AR or BR, the computer will automatically assign the AWP delivery destination from the organization (518) record, regardless of the input. If the delivery destination is blank and the input UJC is not AR or BR, the delivery destination from the organization (518) record is assigned on the issue document and the due-out detail.

11.7.1.3. If the quantity issued is not equal to the quantity requested, the quantity on the output will be different from the quantity on the input.

11.7.1.4. If other than the requested item was issued (for example, master, interchangeable, or substitute with a different unit of issue), the stock number on the output will be different from the stock number on the input.

11.7.1.5. If the input stock number contains a K in position 5, the program will automatically assign demand code I.

11.7.1.6. If the input FAD is blank, the program will assign the FAD from the organization record.

11.7.1.7. If the request is for an off-base activity, the program will compute the priority and assign the computed priority to the output document.

11.7.1.8. If the requested item has an IEX 3 or 6 on the item record, the serviceable balance must be zero, or the input will reject if the input does not contain a TEX code %.

11.7.1.9. If any item in the ISG contains IEX 3 or 6, the serviceable balance must be zero or the input will reject.

NOTE: If the input for IEX 3 or 6 is post-post or the organization is off-base, the serviceable balance edits in the subparagraphs above will not apply.

11.7.1.10. If the input contains a TEX T, the program will assign advice code 2B.

11.7.1.11. The budget code from the item record that was issued will be assigned to the output document.

11.7.1.12. The programs will assign the item record controlled item code.

11.7.1.13. If the input contains a blank UJC, the program will assign UJC CZ.

11.7.2. Editing Requests. Under various conditions, requests are edited for reasonable quantity and/ or unit cost.

11.7.2.1. Reject 299 will occur if the unit cost multiplied by the input quantity exceeds ten positions.

11.7.2.2. The item record must contain a (DIFM) flag if the input is for a repair cycle item, other than post-post, and the input quantity is greater than one each. Otherwise, the quantity will be changed to one and a I001 Management Notice will be output explaining why the quantity was changed.

11.7.3. Issuing Stock Numbers. If assets are available, the program issues the requested stock number unless TEX 8, H, X, or Z is used with project code 175 or Y31. If any one of these conditions exists, the program establishes a due-out regardless of the on-hand balance.

11.7.3.1. If the requirement cannot be satisfied on the requested stock number, the program checks for an ISG number on the requested stock number item record.

11.7.3.1.1. If the requested item record relationship code is other than M, I, or S, the program issues from the requested item record only.

11.7.3.1.2. If assets are available on the requested item record but are frozen for inventory, the program rejects the input.

11.7.3.1.3. If the total request cannot be satisfied, the program backorders or kills the remaining quantity according to the input TEX code (TEX 4).

11.7.3.1.4. If the requested item record relationship code is S, the program issues from the requested item record.

11.7.3.1.5. If sufficient assets are not available, the program screens the ISG for masters, interchangeables, substitutes, etc.

11.7.3.1.6. If assets are available on substitutes, the program issues the assets if the requested quantity and the unit of issue can be converted and the item is not in the D097 X file.

11.7.3.1.7. If assets are available on the master or interchangeable records, the program kills the unsatisfied quantity and provides other asset data.

11.7.3.1.8. If the input contains TEX code 7, G, or M, the program backorders the unsatisfied quantity.

11.7.3.1.9. If the requested item record relationship code is M or I, the program checks all other items in the ISG with relationship code M or I and issues the assets if they are available. The program bypasses those M and I assets which are frozen for inventory.

NOTE: If the asset available for issue has a subgroup (ISG ORDER CODE) that is equal to or greater than the subgroup on the requested stock number, the asset will be issued. If assets are not available for issue, the requested stock number will be killed or backordered depending upon the input TEX code. **EXAMPLE:** Requested item is in subgroup AA(x), requirement can be satisfied from subgroup AB(x), but requirements for items in subgroup AB(x) cannot be satisfied from items in subgroup AA(x).

11.7.3.1.10. If the request is not DIFM, EAID, WRM, MSK, MRSP, or supply point and cannot be satisfied from M or I assets, the program will continue to search the ISG for substitutes with a unit of issue unequal to the master stock number unit of issue.

11.7.3.1.11. If assets are available on substitutes, the program issues the assets if the requested quantity and the unit of issue can be converted.

11.7.3.1.12. If the request cannot be satisfied, the program continues to search the ISG for substitutes, components, etc.

11.7.3.1.13. If assets are available on these records or if a substitute asset with a different unit of issue has been issued, the program kills the unsatisfied quantity and provides other asset data.

11.7.3.1.14. If the input item contains NPPC 4 or 9, the program bypasses the record unless the input condition code is D or J. This condition also kills the unsatisfied quantity and provides other asset data.

11.7.3.1.15. If the input contains TEX code 7, G, or M, the program backorders the unsatisfied quantity.

11.7.3.1.16. If the input contains TEX code M or G, the program does not provide other asset data.

11.7.3.1.17. If the request is not satisfied and the ISG contains M or I assets which are undergoing inventory, the program automatically kills the request and does not provide other asset data regardless of the input TEX code.

11.7.3.1.18. If the request is post-post, the program issues from the requested stock number only.

11.7.3.1.19. If the post-post requested stock number is frozen or if insufficient assets are available, the program, rejects the input.

11.7.3.1.20. If the request is an issue from supply point, MSK, MRSP, WRM/in-use, or unserviceable details, the input rejects if the requested stock number is frozen or if insufficient quantity is available.

11.7.3.1.21. If the request is an issue from an unserviceable detail, the program rejects the input if the unserviceable detail or the item record for input stock number and system designator cannot be found.

11.7.3.1.22. If the request is for a WRM or MRSP detail and the detail contains a least acceptable code, request could result in an issue or backorder depending on the value of the least acceptable code. If the 101-ISG-SOURCE code has an equal or greater value than the least acceptable code, the asset can be issued. (See chapter 26 for detail procedures.)

11.7.3.2. Equipment, supply point, MSK, MRSP, and WRM require authorized/in-use detail records.

11.7.3.2.1. If the authorized detail cannot be located, the program rejects the requests.

11.7.3.2.2. Unless the item record has the same system designator as the master authorized/in-use detail record, the program cannot issue interchangeables.

11.7.3.3. If the requested item record has type account code E, the input activity code must be C, E, R, or P. The request is rejected for any other activity code.

11.7.3.3.1. If the requested item record is an expendable WRM asset, assign activity code E and use code D to establish EAID accountability.

11.7.3.3.2. If a preferred authorized in-use detail has been previously loaded for an ERRCD XB coded item, activity code E may be used.

11.7.3.4. If the requested item record has type account code B, the input activity code must be B, C, J, M, P, R, S, U, W, or X.

11.7.3.5. If the input activity code is unequal to S, the program rejects supply point requests (organization code 005).

11.7.3.6. If the request is to update demand data (see chapter 19, section 19A).

11.7.3.7. If required, the program updates item record and detail balances as appropriate.

11.7.3.8. If required, the program creates substitute details.

11.7.3.9. If, at any time, an activity code E, J, M, P, R, S, U, W, or X request is killed, the program provides other asset data.

11.7.4. AWP Requests. The following action is taken for AWP requests:

11.7.4.1. If the input is an AWP request (UJC AR or BR), positions 67-80 must contain the document number of the end item and positions 94-95 must contain the system designator of the end item if the TEX code is not E or Y.

11.7.4.2. If the detail cannot be located based on the document number in positions 67-80 and the system designator in positions 94-95, the program rejects the input.

11.7.4.3. If the detail identified in positions 67-80 is a CPS detail and the detail quantity is greater than one or there are multiple details loaded, (for example, one firm and one memo detail, etc.), the program processes the input as fill or kill. Due-out details cannot be established against multiple quantities due to automated AWP status update techniques.

11.7.4.4. If the input contains TEX E, formats other than AWP request must be used. (See **Attachment 11A-3** and chapter 24, section 24D for detailed procedures.)

11.7.5. ISU Input. If the input ISU contains activity code C, M, S, U, or W and input demand code is not I, the computer program will assign demand code N.

11.7.6. MSI Processing. Enter the following data for MSI processing:

11.7.6.1. If the input TRIC is MSI, the following combination of activity code and type issue apply:

11.7.6.1.1. If the activity code in position 30 is C, position 53 must contain M, R, S, U, or W.

11.7.6.1.2. If the activity code is R, position 53 must be E, M, R, U, or W.

11.7.6.1.3. If the activity code is X or J position 53 must be E, M, U, or W.

11.7.6.1.4. If the activity code is P, position 53 must be R.

11.7.6.1.5. If the activity code is S, position 53 must also be S.

NOTE: POS 72-80 must contain the detail document number identification (see **Attachment 11A-3**).

11.7.6.1.6. If the input TRIC is MSI and POS 53 contains an R, the TEX code in POS 51 must be blank, D, or @. All other MSI inputs must contain a blank or 6 in POS 51.

11.7.6.2. If the issue request is rejected 295 (item record not loaded), use TEX code @ to bypass a KILL notice for UND A or B inputs and allow a due-out to be established after the item record is loaded.

11.7.7. Routine or Expedite ISU Requests. The program takes the following action for routine or expedite ISU requests.

11.7.7.1. If a routine or expedite request (ISU) (activity codes J, R, and X)--other than post-post (TEX code 6), TEX code 8, H, or Z cannot be satisfied--the program will search for MSK/supply point details with equal stock number. If assets are available on MSK details and are not deployed or on supply point details, the program will kill the unsatisfied quantity and provide other asset data.

11.7.7.2. The program will search for availability of assets on MRSP or IRSP details and automatically issue the assets under the following conditions:

11.7.7.2.1. The issue request activity code is equal to X, R, or J.

11.7.7.2.2. The UND is A or B.

11.7.7.2.3. The MRSP or IRSP detail authorize-withdrawal-flag is not set to an N.

11.7.7.2.4. The MRSP detail is not deployed.

11.7.7.2.5. The major command is authorized MRSP/IRSP withdrawal. NOTE: MAJCOMs that are authorized automatic withdrawal of MRSP/IRSP are contained on the 025-MRSP-IRSP-CONTROL record. (See chapter 26 for load instructions.)

11.7.7.2.6. The withdrawal will not take assets on hand below the required percentage fill rate on the MRSP/IRSP control record unless the UJC is MICAP. The program will issue to zero balance if the input UJC is MICAP.

11.7.7.3. If all the above conditions are met, the program automatically formats an MSI to issue the asset from the kit. The program continues to process MSIs until the requested quantity is satisfied. All unsatisfied quantity is killed and/or an I023 other asset data management notice is provided.

11.7.8. Equipment Requests. The following action is taken for equipment requests:

11.7.8.1. If the input activity code is P and the type account code is E, enter the appropriate authority for issue flag (AF) in position 115 of the input issue request or the program rejects the input if the ERRCD is not NF1. No edits will be done on request for NF1 items with activity code P.

11.7.8.2. If the input authority for issue flag (AF) is Z and issue of an interchangeable is attempted under program control, the program will kill the unfilled quantity and will produce an other asset notice (I023) if the interchangeable item does not contain EMC code 1.

11.7.9. NPPC 9. If the item record for input stock number contains NPPC 9 (unacceptable for Air Force use), the program will change the input TEX code to 4 if unequal to 6.

11.7.10. P in Position 8. If POS 8 of the input contains a P, the program will attempt to convert the part number to a stock number. If the part number cannot be converted, the computer will produce an I007 management notice.

11.7.11. Shipment Interface Record. An electronic image of a shipment interface record is provided for off-base ISU, MSI, and DOR when there is an SBSS CMOS interface (see chapter 8, section 8A).

11.8. Input Processing.

11.8.1. Issue request processing depends upon the priority. Delivery time requirements may be locally established at the option of the commander of the delivery function. Priority handling need not be provided unless it is required to meet the maximum delivery time.

11.8.2. Urgency of Need/Urgency Justification Requests. Requests (specified in the paragraphs below) are processed as fill or kill when the input TEX code is blank. In these instances, the program automatically assigns TEX code 4 as follows:

11.8.2.1. Requests with urgency of need UND A.

11.8.2.2. Requests with UJCs BO, BQ, and BR.

11.8.2.3. Requests with UND C and NPPC 2 or 5. **NOTE:** When an input request is killed, take action as outlined in this section.

11.8.3. Repair Parts Requests. Ensure all Issue Requests for UJC AR and BR have the end item SRD in END ITEM SRD field (positions 118-120).

NOTE: Verify the issue request before submission. (See **Attachment 11A-2**, for the correct assignment of project codes, valid UJC codes, accurate mark fors, etc.)

11.8.4. Priority 1-4 Requests. If a call-in request is for a part number, DP assigns an NSN or a P-type stock number and prepares and processes DD Form 1348-6 (see chapter 27, section 27A).

11.8.5. Routine Requests. When queried, the routine call-in point will provide status to the requesting organization for its routine requests.

11.8.5.1. Due-out and kill notices will be furnished to the requesting organization through normal distribution (see **Attachment 11A-15**).

11.8.5.2. Due-out notices will not be processed through Requisition.

11.8.5.3. A part number may be requested by preparing and processing DD Form 1348-6 (see chapter 27, section 27A).

11.8.5.4. UJCs will be applied (see **Attachment 11A-11**).

11.8.5.5. Authorized UND will be applied (see **Attachment 11A-13**).

11.8.6. Inflated UJC/UND Requests. DP personnel may question requests which appear to contain an inflated UJC/UND. While these challenges can effectively reduce the number of priority violations that occur and also reduce the costs of priority requirements, the customer bears ultimate authority and responsibility for the UJC/UND used.

11.9. Processing Supply Issue Output Documents.

11.9.1. Procedures. The computer prints a DD Form 1348-1A issue document on the applicable warehouse terminal or on the RPS/main system for items which are to be issued. Following this printing, take the following steps:

11.9.1.1. Take immediate action to remove the items from stock and deliver them to the customer.

11.9.1.2. Upon delivery, obtain the date and time in block 13, the printed name and signature of the recipient (in any sequence) in blocks 14 and 15. Signature requirements are listed in chapter 18.

11.9.1.3. See **Attachment 11A-1** for output document flow for the DD Form 1348-1A.

11.9.2. Off-Base Deliveries. The COS is not required to deliver materiel to off-base activities. However, the COS should obtain a written agreement with off-base activities detailing pickup schedules or maximum time frames for delivery to the Transportation Management Officer. If no written agreement exists, the documents and materiel are sent to the shipment planning function, traffic management activity, within the time frames that have been determined at base level.

11.9.3. Off-Base Issue Documents. (See **Attachment 11A-1** for the document flow of the DD Form 1348-1A.)

11.9.4. Under SATS processing the output documents will be printed on the 4100 printer or the hip printer. The output document under SATS processing will be a SATS ID label which is affixed to the property and used to route and track delivery.

11.10. Management Notice Output.

11.10.1. Management Notice I004. (See **Attachment 11A-15** for output format and distribution.)

11.10.1.1. Management notice I004 results from ISU processing and reflects the following:

11.10.1.1.1. The quantity issued, killed, or due-out.

11.10.1.1.2. The type of transaction (EAID, DIFM, etc.)

11.10.1.1.3. The warehouse location.

11.10.1.1.4. The ERRCD of the requested stock number.

11.10.1.1.5. The current date.

11.10.1.1.6. A notice that an issue was made from the requested stock number, an ISG stock number, or both the requested stock number and an ISG stock number.

11.10.1.1.7. The bench stock detail if the item is authorized on the applicable organization's bench stock.

11.10.1.2. Management notice I004 will not be provided in the following instances:

11.10.1.2.1. If the input and output terminals are the same.

11.10.1.2.2. If the request is an issue from supply point detail.

11.10.1.2.3. If the request is post-post.

11.10.1.3. The computer prints a notice stating the kill quantity would create excesses if the input activity code is S, M, U, or W and the input quantity (or a portion of the input quantity) is killed to prevent excess detail balance. The computer also prints other notices to identify the specific reason for the kill.

11.10.1.4. The computer prints the phrase NRTS-1 EXPEDITE BENCH CHECK on the I004 management notice if the NRTS-1 indicator (102-NRTS-1-IND) is set on the repair cycle record, and the issue request results in a due-out.

11.10.2. Management Notice I005/I106.

11.10.2.1. Due-out and requisitions action. Management notice I005/I006 reflects due-out and requisitioning action taken on the request and appears following the I004 notice on the same DD Form 1348-1A. These notices appear only if a due-out has been established.

11.10.2.2. AWP (UJC AR or BR). If management notice I005/I106 is printed as the result of an AWP (UJC AR or BR) request other than the reinput of a kill, DP notifies the requesting activity by telephone of the nonavailability of the required item.

11.10.3. Management Notice I023--Other Asset Data Follows.

11.10.3.1. Base asset position. Management notice I023 reflects the total base asset position when an issue request, TRIC ISU, is killed or is backordered with TEX code 7.

11.10.3.2. DD Form 1348-1A. Management notice I023 appears following the I004/I007 and/or I005/I006 notice on the same DD Form 1348-1A.

11.10.3.3. Group category. Management notice I023 contains data that depend on the group category for the input system designator. Activity codes P, R, U and X are group 1 and 2, and all others are group 3.

11.10.3.3.1. Group 1 (UND 1, J,/ or A) other asset data are as follows:

11.10.3.3.1.1. Detail records on all items coded M or I in the ISG are as follows:

11.10.3.3.1.1.1. All DIFM details and unserviceable details.

11.10.3.3.1.1.2. Supply point details with on-hand balances.

11.10.3.3.1.1.3. WRM spares details with on-hand balances.

11.10.3.3.1.1.4. MRSP details with on-hand balances.

11.10.3.3.1.1.5. MSK details with on-hand balances.

11.10.3.3.1.1.6. Status details with type status alpha/numeric and blank, BA, BE, and BH.

11.10.3.3.1.1.7. Master bench stock details.

11.10.3.3.1.1.8. SNC/SSC details with a supply condition code of A and a blank date shipped.

11.10.3.3.1.1.9. SPRAM details.

11.10.3.3.1.2. All stock numbers that have serviceable balances and are in the requested ISG but are not considered fully interchangeable.

11.10.3.3.1.3. The accumulated due-out quantity for each stock number in the requested ISG.

11.10.3.3.1.4. The accumulated due-in quantity for each stock number in the requested ISG.

11.10.3.3.1.5. The accumulated special level quantity for type level flags A, B, C, or E when the date of approval/validation is unequal to blank for each stock number in the requested ISG.

11.10.3.3.1.6. The accumulated demand levels and minimum levels for each stock number in the requested ISG.

11.10.3.3.1.7. The percent of base repair on the master stock number in the ISG (DIFM requests only).

11.10.3.3.2. Group 2 (UND B) other asset data are as follows:

11.10.3.3.2.1. All stock numbers that have serviceable balances within the requested ISG.

11.10.3.3.2.2. Detail records on all items coded M or I in the ISG are as follows:

11.10.3.3.2.2.1. Supply point details with on-hand balances.

11.10.3.3.2.2.2. All firm DIFM details and MSK details with on-hand balances.

11.10.3.3.2.2.3. MSK details with on-hand balances.

11.10.3.3.2.2.4. SNC/SSC details with a supply condition code A.

11.10.3.3.3. Group 3 (all others) other asset data are as follows:

11.10.3.3.3.1. All stock numbers that have serviceable balances within the requested ISG.

11.10.3.3.3.2. Detail records for all items coded M or I in the ISG are as follows:

11.10.3.3.3.2.1. Supply point details with on-hand balances.

11.10.3.3.3.2.2. MSK details with on-hand balances.

NOTE: See **Attachment 11A-14** for the format for other asset data.

11.10.3.3.4. Phrase ITEM RECORD HAS NPPC 9. This phrase comes before an I023 management notice for all NPPC 9 items. Before entering supply condition code J and reprocessing, inform the requester of the NPPC 9 assignment (item is coded as unacceptable for Air Force use) and request issue authorization. Enter supply condition code J and reprocess if desired. Do not backorder NPPC 9 items and do not issue to detail records.

11.10.4. Management Notice I007. Management notice I007 is provided on all part number requests (P in position 8 of input) which cannot be converted to a stock number under program control. All part number details located will be printed on this notice. (See chapter 7 for management notice I007.)

11.11. Processing Output Management Notices.

11.11.1. Processing Priority Requests. Process management notices for priority requests as follows. DP advises the requesting activity or applicable Maintenance Materiel Control of the availability of substitutes or nonavailability of assets as outlined below.

11.11.1.1. Take priority action. DP takes priority action, if substitute assets are available and the requesting activity confirms that the substitute is suitable for the requested item. Priority action includes preparing an issue request for the substitute item using the document number of the original input.

11.11.1.2. Speed up repair and return. DP coordinates with the Maintenance Reparable Processing Center, if necessary, to speed up the repair and return of reparables DIFM to satisfy the request.

11.11.1.3. Check for bench stock items. DP checks the availability in bench stocks for bench stock type items. If the demand is satisfied, no other action is necessary.

11.11.2. Supplementary Procedures. If suitable assets are not available, DP should do the following:

11.11.2.1. Obtain UND validation and confirmation of those demands which resulted in a kill (UND A or B) from the applicable Maintenance Materiel Control or requesting activity.

11.11.2.2. Enter the individual's name validating the request, date, and time on the AF Form 2005.

11.11.2.3. DP will reinput the request with TEX code M (position 51) to establish a due-out using the document number of the original input if confirmed. If a MICAP condition exists as a result of the confirmation, DP or Mission Support personnel change the input UND to a MICAP reportable UJC and enter an N in position 54 of the ISU.

NOTE: DP or MICAP Control personnel begin preparation of the MICAP checklist. If there are no available assets when completing the MICAP checklist, MICAP Control must ensure the urgency of need is converted before reinput of the request.

11.11.2.4. If cancellation of a kill is desired, enter the name of the individual authorizing the cancellation on the AF Form 2005 or in block D of management notice I004, if sent (at the option of MAJCOM) to the requesting organization or activity.

11.11.3. Processing Routine UND C Requests. The following action is taken to process routine UND C requests:

11.11.3.1. If processing management notices for routine UND C requests, follow the same procedures (as described above) except obtain confirmation of substitute issues and kills through normal distribution.

11.11.3.2. If a distribution problem exists (off-base activity, remote on-base location, etc.), the COS may elect to obtain confirmation by other means.

11.11.3.3. If the original input established a due-out and the request is satisfied through other available assets, cancel the due-out.

11.12. Issue Exception Codes. Issue exception codes are used to identify special conditions for an item, to control the issue of certain items, to ensure that limited stocks are used to the best advantage, to retain certain items required for a specific purpose in a stand-by position, and to advise that certain transactions have been processed (see **Attachment 11A-9**).

11.13. Issue Processing During Inventory.

11.13.1. Procedures. Upon input of an issue request, the following action will be taken:

11.13.1.1. When the requested item record is frozen and assets are available, the computer program rejects the input under the following conditions:

11.13.1.1.1. The item record is not related in an ISG.

11.13.1.1.2. The item record is related in an ISG with a relationship code of C, K, or H.

11.13.1.1.3. The item record is related in an ISG with a relationship code of S, the unit of issue is unequal to the master item record, and the request is for an EOQ item.

11.13.1.1.4. The input request is post-post.

11.13.1.1.5. The request is an issue from a supply point, MSK, MRSP, WRM, WRM/in-use, or unserviceable detail (TRIC MSI).

11.13.1.2. When the requested item is under inventory and assets are available within the ISG, the computer program will make the issue, as outlined in this section.

11.13.1.3. If the rejected issue request is an urgency of need A, DP personnel prepare a post-post issue document (DD Form 1348-1A) and send it to Storage and Issue for issue and delivery of the items to the requesting activity.

11.13.1.3.1. At the discretion of the COS, you may also process an urgency of need B issue request on a post-post basis. DP personnel will write on the issue document to reflect that the item is under inventory.

11.13.1.3.2. The AF Form 2005 will be held in suspense by DP until advised by Inventory of the method and time the post-post issues will be processed.

11.13.1.4. If a post-post issue is processed against an item record already frozen for complete inventory (freeze code C) or special inventory (freeze code I), and the item record has insufficient balance, the program will produce a 469 reject.

11.13.2. Other Documents. Hold all other documents rejected as a result of inventory action in suspense until notified by Inventory that the inventory is complete.

11.14. LOX/LIN/Deicing Fluid Issue Processing.

11.14.1. Procedures. At most locations, the BFMO receives, stores, and issues B-account items such as LOX (Aviator's Breathing), LIN (Technical Grade), and deicing fluid. The COS and FMO will determine if it is more efficient to process transactions associated with these commodities at the BFMO, or to forward the documentation to the appropriate Base Supply functions for processing. This is intended to give base-level personnel the maximum degree of flexibility in managing the diverse methods for handling these products.

NOTE: These procedures do not apply to LOX/LIN generated on base. For LOX/LIN generated on base, follow command directives and the TOs associated with the generating plant.

11.14.2. Generating Due-Out for LOX/LIN/Deicing Fluid. When LOX/LIN/deicing fluid stocks require replenishment, BFMO personnel will process an ISU or notify DP/Stock Control of requirements. The notification will include a minimum of: quantity, RDD, priority, and the using organization(s) supply account code (org code). Ensure the priority is established based on the RDD.

NOTES:

If the product is being ordered for more than one organization, the quantity for each organization will be specified in the notification.)

The BFMO or DP will process the ISU, TEX code 7, to establish a due-out. If only one organization consumes the product, process the ISU against a single organization code. If more than one organization consumes the product, process an ISU for each organization code, in proportion to historical consumption as determined by the BFMO. (For example, if two agencies consume the product, and previous history indicates that one agency consumes 60 percent and the other 40 percent, the issues to these organizations should reflect these percentages.) The COS approves the method used to calculate proportionate issues, and approves methods to support nonstandard requirements for these products (for example, transient organizations requests for product).

11.14.3. Requisitioning for the Due-Out Quantity. After the ISU is processed, the BFMO or Stock Control will process SPR for the total due-out quantity following the SPR procedures (see chapter 9). The BFMO or Stock Control will advise the Base Contracting Office of the priority, quantity, requisition number, and RDD.

NOTE: At bases where blanket purchase orders are used to requisition LOX/LIN and deicing fluid, follow these procedures.

11.14.4. After Vendor Delivery. After delivery by vendor, the BFMO is responsible for signing all receiving documents. The BFMO or Base Supply Receiving will process the required receiving documentation as outlined under local purchase receiving procedures in chapter 10.

11.15. Free Issues.

11.15.1. Processing. All requests for free issue must be approved by the Supply Funds Manager before processing with a TEX code D. The free issue policy is identified in volume 1, part 3. If an issue request is processed with transaction exception code D (reimbursement not required), the issue document is output on the input terminal for host base or applicable terminal for satellite accounts. The free issue policy is identified in volume 1, part 3. The phrase FREE ISSUE appears in block A of the DD Form 1348-1A. (See part 10, chapter 1 for guidance on exception processing to these policies.)

NOTE: When establishing due-outs for budget code 8 items and TEX code D is used, the computer establishes a free issue due-out. This action precludes creating 1PU, TTPC 7Y histories.

11.15.2. Distribution. DP sends the issue documents with exception code D to Funds Management for approval before issue of the property.

11.15.2.1. If approved, the funds manager so indicates and places his initials on the face of the DD Form 1348-1A. The document is sent to Storage and Issue.

11.15.2.2. If disapproved, the funds manager so indicates and places his initials on the face of the DD Form 1348-1A. The document is sent to Document Control for reverse-post actions.

11.15.3. Further Action. The free issue transactions also appear on the base supply surveillance report. (See chapter 5 for surveillance listing.)

11.15.3.1. If the issue is approved, no other action is required.

11.15.3.2. If approval/disapproval was obtained from Funds Management at the time the item was issued, no action is required.

11.15.3.3. If approval/disapproval was NOT obtained at the time the item was issued, the funds manager must indicate the approval/disapproval on the listing.

11.15.3.4. If the issue is disapproved and the organization does not wish to keep the property, the transaction is reverse-posted and the property returned to stock.

11.15.3.5. If the issue is disapproved and the organization wishes to keep the property, the original TEX code D issue transaction is reverse-posted. A post-post issue is processed immediately following the reverse-post transaction to reissue the property to the requesting organization. Normal post-post processing applies.

11.15.4. Unserviceable materiel from DRMO Activity. Process the issue request with TEX code H to establish the due-out detail. See chapter 9 for requisitioning procedures.

11.16. Reduced Price Issues.

11.16.1. Processing. All requests for reduced price issues are at the option of the Chief of Supply. The issue will be processed with a TEX code of % and the discount percentage (01 through 99) in positions 62-63. Items must have a serviceable balance greater than zero or the issue will be killed. The item's requisitioning objective must be zero or a 001 reject will be produced (see chapter 7). All reduced price issue inputs will process as non-recurring so demand data is not updated.

11.16.2. The reduced price issue policy is identified in chapter 19, section 19F (Base Redistributable Materiel Excess).

11.17. Requests for Items Managed by Other Accounts (Medical, Clothing, Etc).

11.17.1. Other Account Requests. Return requests for items managed by other accounts, other than equipment or IE clothing, to the customer/organization and indicate the appropriate source for submission. (See this section, and chapter 27, section 27C for items managed by other accounts.)

11.17.2. Item Equipment Requests. Refer the request to the EMS to verify if EAID accounting is necessary when items of equipment are applicable to other base Supply Management Activity Group (SMAG) account support.

11.17.2.1. If EAID is not required, EMS personnel process the request.

11.17.2.2. If EAID is required, EMS and the requesting unit should work together to obtain the item and to establish EAID accountability. EMS uses special procedures in placing the item on EAID (see chapter 22, section 22F).

11.17.3. Clothing Requests. The IEE should use AF Form 656 to process IE clothing that goes from the clothing store and direct delivery to the requesting section/element. (See volume 4, part 1, chapter 21, for processing.) Line item accountability is not maintained within the SBSS.

11.18. Financial Error Correction.

11.18.1. It is possible for requesting activities to be overcharged or undercharged due to erroneous unit costs on item records. The customer should check the D04, Daily Document Register, and/or D11, PFMR/OCCR Update and Reconciliation Listing (when option B is used), to detect financial errors. When financial errors are detected, the customer may request reverse-post action to correct the error.

NOTE: Reverse-posting is limited to errors detected in the current fiscal year.

11.19. Memo Due-Outs, TEX 7. Establish memo due-outs after a kill of a repair cycle request when Maintenance elects to order bits and pieces (instead of the end item) for repair. Input these due-outs using TEX code 7, UJC CZ. Establishing these due-outs allows visibility through use of the D23 and D19 reports while excluding their appearance on the Priority Monitor Report.

11.20. Obtaining Nonmedical Materiel.

11.20.1. Restrictions. In general, the same item is not managed by more than one supply account at the same location. The medical materiel manager is responsible for ensuring compliance with this policy. (See volume 5, chapter 17, for Medical Materiel procedures.)

11.20.2. Rules. The following rules apply for determining procurement responsibility for obtaining nonmedical materiel:

11.20.2.1. Medical Materiel activities cannot procure, through local purchase channels, standard nonmedical items available from DLA, GSA, or other DOD sources.

11.20.2.2. Avoid duplicate management of line items. Request nonmedical supply items for which Base Supply has a stock level or serviceable balance from Base Supply. The medical materiel manager is responsible for ensuring Base Supply is contacted to determine if the items in question are available.

11.20.2.3. Avoid duplicate handling of requisitions from the medical supply account to Base Supply and then to Base Contracting for local purchasing of items not available in Base Supply or anywhere in the wholesale supply system. The medical supply activity forwards these requisitions directly to Base Contracting.

11.20.2.4. Process all CP nonmedical equipment requisitions (ERRC codes ND and NF) through Base Supply. Submit these requirements on AF Form 601 (see chapter 22, attachment 22B-1).

11.20.2.5. Funded nonmedical equipment requirements are requisitioned by the Medical Materiel activity directly from the source of supply if the equipment is not available from the COS. Before requisitioning funded nonmedical equipment items, the medical materiel manager must verify the assets are not available in Base Supply.

11.21. Exchange of Air Force Property. Process requests for exchange or trade-in of Air Force property with commercial sources (see chapter 9, section 9A).

Section 11B—ISSUE PROCEDURES FOR SPECIAL ITEMS.

11.22. Overview. This section contains the procedures for specialized items. These items are listed in alphabetical order.

11.23. Bench Mockup Procedures. Budget code 8 DIFM (XD and XF) issues will be FREE ISSUED (TEX CODE D). (See chapter 22 for bench mockup procedures.)

11.24. Bench Stock Issues. See chapter 25 for bench stock issue procedures.

11.25. Continuous Length Items. If the issue request is for one continuous length item, DP assigns advice code 2N to the issue request. DP personnel process an inquiry to see if the item record serviceable balance is equal to or greater than the input issue request quantity.

11.25.1. Sufficient, Continuous Length. If the quantity on the item record is equal to or greater than the input issue quantity, Storage and Issue personnel verify that the quantity required is in one continuous length. Then DP personnel process the ISU as requested.

11.25.2. Insufficient, Continuous Length. If the quantity on hand is less than requested or is not in a continuous length, process the ISU request with a TEX code 8 to requisition the appropriate continuous length.

11.26. Contract Maintenance/In-House Repair.

11.26.1. Processing DIFM Items.

11.26.1.1. The using activity processes DIFM items in Maintenance requiring Base Contract Maintenance action to Contract Maintenance. Repair Cycle Support personnel assign the appropriate DIFM status code.

11.26.1.2. Maintenance personnel process the item to Base Supply as a normal DIFM turn-in after Contract Maintenance action has been completed.

11.26.2. Processing Items in Stock to Contract Maintenance.

11.26.2.1. Issue any item in stock that requires contract maintenance using activity code C. This type of issue results in DIFM control regardless of ERRCD or demand code. Demand data are not updated when activity code C is used.

EXCEPTION: A TIN processed against a PACAF Logistics Support Center activity code C due-out updates the DDR for reporting to the D028.

11.26.2.2. Use an AF Form 9 to include a statement of work which will be used to process items in Supply or Maintenance to Contract Maintenance for repair. Obtain a signed copy of the AF Form 9 from Contract Maintenance and retain it in suspense until the property is returned.

11.26.3. Processing Non-EAID Cylinders for Refilling. Storage and Issue processes non-EAID government cylinders which require refilling as follows:

11.26.3.1. Issue preparation. Prepare and process an issue using activity code C, demand code N, the organization code established for Contract Maintenance or the Supply Squadron Organization Code (as determined locally), and shop code CM. This establishes a DIFM detail record.

11.26.3.2. Contractor signs issue document. The contractor receiving the cylinders for refill signs the issue document (DD Form 1348-1A).

11.26.3.2.1. Action taken when cylinders are issued.

11.26.3.2.1.1. Send copy 1 to Document Control.

11.26.3.2.1.2. Keep copy 2 in a suspense file until the cylinders are returned.

11.26.3.2.1.3. Give copy 3 to the contractor.

11.26.3.2.2. Action taken when cylinders are returned.

11.26.3.2.2.1. Give copy 2 of the signed suspense copy of the DD Form 1348-1A to the contractor when he returns the refilled cylinders.

11.26.3.2.2.2. Prepare and process a turn-in using the same document number as the issue. This procedure deletes the DIFM detail record and increases the item record balance.

11.26.3.3. Contractor not present to sign issue document. Prepare an offline shipping document stamped DO NOT POST, if shipment of the cylinders to the contractor is required. Cross-reference the issue document created as a result of processing the activity code C ISU and the offline shipping document. Storage and Issue supervisor/NCO will sign the issue document (DD Form 1348-1A).

11.26.3.3.1. Send copy 1 to Document Control.

11.26.3.3.2. Keep copy 2 in a suspense file until return of the cylinders.

11.26.3.3.3. Attach copy 3 to the shipping document and send it to Transportation.

11.27. EAID.

11.27.1. Activity E. The EMS uses activity code E for equipment issues when authorized/ in-use detail records are to be updated.

11.27.1.1. If the quantity requested plus due-out and on-hand exceeds the detail record authorized quantity fields, the program rejects the request unless demand code R is used. Balances on detail records with item code M or U are not counted as on hand.

11.27.1.2. For any quantity issued, the program updates the in-use detail record(s) and, when necessary, creates detail records for substitute items issued. Quantities not available will be backordered.

11.27.1.3. To issue an unsatisfactory substitute or multiple component substitute instead of an authorized item, first load an in-use detail record with item code U or M respectively with a file maintenance input. Then process issue requests using the stock number of the item to be issued.

11.27.1.4. The NSN DOES NOT need to be loaded within the ISG to be issued as a substitute item. These issue requests must contain the detail document number of the authorized item.

11.27.2. Major Assembly/Set. An issue request for a major assembly/set which includes a vehicle as a component requires an issue request for the stock number of the major assembly/set and an issue request for the vehicle. Load a separate in-use detail record for the major assembly/set and the component. Process the vehicle as a normal vehicle issue. (Document flow for EAID requests is contained in **Attachment 11A-1**.)

11.27.3. Serial Numbered Items. Assign issue exception code B to weapons and serial number controlled items to facilitate local control.

11.27.4. Issue to Details with ASC 000, 048, 987. Check the in-use detail for the quantity in-use on issue requests for allowance source codes 000, 048, and 987. {If a quantity does exist, the program kills the quantity not available for issue and establishes no due-outs for these ASC.}

11.27.5. ERRCD XB Items. Issue ERRCD XB items if the preferred authorized/in-use detail is loaded.

11.27.6. Unfilled Requirement. If the item record serviceable balance does not satisfy the input requirement, the computer program edits the in-use details for the input stock number for allowance source codes 000, 048, or 987. The program kills the input if there is an ASC 000, 048, or 987 in-use detail on file for the input stock number. If the ASC 000, 048, or 987 in-use item cannot be used for this requirement, reinput the request with TEX M to establish a due-out.

11.28. Equipment Manager Issues Other Than EAID Items. The equipment manager uses activity code P to issue equipment items   (ERRCD NF/ND) when authorized/in-use details are not required. All activity code P issue requests must contain the appropriate authority for issue (AF) flag in POS 64 or reject 316 will occur. (See **Attachment 11B-4** for AF flags.)

11.29. Issue of Small Arms Repair Parts. An issue exception code will be established for small arms repair parts to ensure these items are only issued to authorized organizations.

11.30. Issue of Serious Health Hazard Items (IEX 9) COS Option.

11.30.1. The following procedures will be used only when the Hazardous Material Management pro-gram as identified in AFI 32-7086 have not been used to establish a HAZMART Pharmacy.**11.30.2.** Preapproved Listing. With the assistance of the BES, Inspection may develop a HHAL which identi-fies those shops authorized to be issued IEX 9 items (see chapter 14). The HHAL is the COS author-ity to issue health hazard items without obtaining the BES certification for individual transactions. When this option is used, the ENC must be changed to R for IEX 9.

11.30.2. Items Preapproved For Issue. After receiving a 289 reject notice for an IEX 9 item, DP or the CCIP will verify approval to issue the item by screening the HHAL. If the organization and shop code are listed as an approved user of that item, then input the issue request with an IEX 9.

11.30.3. Items Not Preapproved For Issue. If the organization and shop code are not listed as a user of that item on the HHAL, DP or the CCIP will contact the BES by telephone for approval and then take the following actions:

11.30.3.1. If the BES approves the request, DP or the CCIP will process the issue request by reentering the transaction with an IEX 9. Then, they annotate their copy of the HHAL and a copy of the 289 reject with the new organization code, shop code, name, and grade of the BES official approving the issue. The annotated 289 reject notice is then sent to Inspection.

NOTE: DP or the CCIP must call the warehouse when issuing IEX 9 items to organization and shop codes not listed on the HHAL to prevent delays in the issue of the property to the customer. The name and grade of the BES official who approved the issue must be provided to the warehouse.

11.30.3.2. If the BES disapproves the request, DP or the CCIP informs the requester. If the requester still needs the item, they must work with the BES for the approval of the item.

11.31. Local Manufacture. The normal procedure for requesting a locally manufactured item is for the requesting activity to submit the request through Base Supply. However, there are cases where the requested item does not have to be processed through Base Supply.

11.31.1. Local Manufacture of Items Not Requiring Base Supply Processing.

11.31.1.1. If the item is needed to satisfy an internal maintenance requirement, the Chief of Maintenance may authorize manufacture of the item without processing the request through Base Supply. The maintenance activity must have the capability and resources to manufacture the needed item. In order to bypass Base Supply, the maintenance activity must have developed a MOI which outlines the procedures for manufacturing the item to satisfy and internal require-ment. When this option is used, paperwork does not have to be processed through Base Supply (see part 13).

11.31.1.2. If the request is from BCE for their internal use, and equipment accountability (EAID) is not required, Base Supply will annotate the AF Form 332 in block 31 with a statement indicat-ing the item is not available through the supply system and that no further processing through Base Supply is required. The request will then be returned to the BCE.

11.31.2. Local Manufacture of Items Requiring Base Supply Processing.

11.31.2.1. Items Coded FM. The following action is taken to request the local manufacturing of items coded FM:

11.31.2.1.1. The using activity submits its requirement to Base Supply on AF Form 2005 or DD Form 1348-6 with necessary drawings for non-NSN items. Drawings, examples, etc.,

need not accompany the DD Form 1348-6 or the AF Form 2005 when the remarks blocks contain a statement that the manufacturing activity currently possesses the necessary documents. Normal issue/stock control procedures will apply.

11.31.2.1.2. Maintenance personnel return the work order request with the reason for non-manufacture if an item is beyond the Base Maintenance capability. Stock Control will cancel the due-in detail. REX 2 will be assigned for requisitioning action (see chapter 9).

11.31.2.1.3. DP personnel process the issue request (see chapter 17, section 17A) if a locally manufactured item creates a MICAP condition.

11.31.2.2. Items Not Coded FM. The following action is taken to request the local manufacturing of items not coded FM:

11.31.2.2.1. The using activity submits its requirement to Base Supply on AF Form 2005 or DD Form 1348-6 with necessary drawings for non-NSN items. Drawings, examples, etc., need not accompany the DD Form 1348-6 or the AF Form 2005 when the remarks blocks contain a statement that the manufacturing activity currently possesses the necessary documents.

11.31.2.2.2. The using activity sends the request to DP. If the item is not stock listed, DP personnel identify the item and assign an ERRCD and a locally assigned stock number. If the item is identified as an EAID item, the request is sent to the customer for preparation of AF Form 601/2005 before processing.

11.31.2.2.3. Requisitioning will (1) processes an issue request (TEX 7) and a post-post SPR, (2) prepares a DD Form 1348-1A in eight copies (see chapter 9, attachment 9A-1), and (3) sends all copies to the appropriate Production Control.

11.31.2.3. Civil Engineer Items. The following action is taken to have the Civil Engineer locally manufacture items:

11.31.2.3.1. The using organization submits its requirement on an AF Form 332 and AF Form 2005 or AF Form 601, as applicable. Non-NSN items require a DD Form 1348-6 with necessary drawings. If local manufacture by the Civil Engineer is appropriate, process the issue request (TEX 7) and prepare a SPR for SBSS processing.

11.31.2.3.2. The using organization customer submits the DD Form 1348-1A and AF Form 332 to the Civil Engineer for approval of local manufacture. If the AF Form 332 is approved, the item is manufactured and delivered to Receiving with the DD Form 1348-1A.

11.32. Margin-Punched Continuous Forms. Process requests for margin-punched continuous forms using standard MILSTRIP when forms are stock listed and GSA is the source of supply. If forms are not stock listed or normal UMMIPS time frames are inadequate to support the customer's urgency of need, the customer submits requirements directly to the local DPS using DD Form 282.

11.33. Reserved.

11.34. Nonlisted Items.

11.34.1. Routine Issue Requests. Using a completed AF Form 2005, the customer submits routine issue requests for items that are not cataloged to DP.

11.34.2. Initial and Subsequent Requests. Customers send first time (initial) requests with a completed DD Form 1348-6. Subsequent requests need not be accompanied by the DD Form 1348-6. DP personnel will prepare the DD Form 1348-6 for all priority (expedite) noncataloged requests. The DD Form 1348-6 will be prepared and processed see chapter 27, section 27B.

11.34.3. Hazardous Materiel Requests. Initial requests for items that meet the criteria for hazardous or potentially hazardous items as identified in chapter 27, attachment 27B-5 must be approved for issue by the HAZMART Pharmacy/BES Element. The customer must obtain the HAZMART Pharmacy/BES's approval before bringing the DD Form 1348-6 to Base Supply for processing.

NOTE: ODC Request. Requests for ODCs must be accompanied by an approved waiver prior to submission to Base Contracting. The HAZMART Pharmacy/BES Element will identify ODCs (IEX M) using the same criteria as above. Base Contracting will provide the waiver procedures.

11.35. Packaged AVOIL.

11.35.1. Charging for Packaged AVOIL. GSD-packaged AVOIL are charged directly to the requesting maintenance organization at the time of issue. Direct charging also applies to bases which procure total AVOIL requirements, such as packaged oils (drums, gallon cans, etc.), and subsequently decant drummed AVOIL into a vehicle for dispensing. In those instances where the Vehicle Dispensing Element may be issuing AVOIL to more than one organization (OCCR), that AVOIL may be carried on the SBSS records using a -1 (dash one) stock number with a unit of issue of gallon and a converted price.

NOTE: Consolidate and charge issues of the decanted oil to the using maintenance organization daily on a post-post basis.

11.35.2. Refunding for Packaged AVOILs. If the issue is to base transient alert, use existing command maintenance and budget policy (with procedures in volume 1, part 1, chapter 10, section N, subsection 2) to obtain a refund to base O&M funds. This policy applies to issues other than Air Force aircraft. Refund to O&M is not required for issues to transient Air Force aircraft.

NOTE: To prevent expensing to an erroneous EEIC upon issue, be sure correct application codes are loaded to these items (see chapter 27, section 27M).

11.36. Personnel Parachutes. Process requests for complete personnel parachutes as locally manufactured items. Personnel parachutes are not normally stocked by Base Supply in an assembled/built-up condition. (See chapter 22, section 22F for procedures on parachutes.)

11.37. Repair Cycle (DIFM) Assets - Initial Issue Of.

11.37.1. Submitting Requests. Letters of justification for initial issue are required only for those repair cycle items (alpha budget code) that the customer receives free from supply and DIFM control is not established. Initial issue removes a spare from the repair cycle, and the item manager is charged with funding replacements for alpha budget coded assets, thus the requirement for justification letters. Initial issue requests for organizational funded budget codes 8 and 9 (XD/XF) repair cycle items do not require letters of justification, since the customer pays the standard price. The requesting organization will submit a complete written justification to the Operations Support Flight OIC or Superintendent for review and approval/disapproval for those repair cycle items requiring letters.

11.37.2. Processing Issues. Process initial issues for SPRAM assets using procedures in chapter 22, section 22L.

11.37.3. Send approved initial issue requirements to DP for preparation and processing of an AF Form 2005, Issue Request.

11.37.4. Write the issue request document number on the letter of justification and send it to the Operations Support Flight for processing against the D20, Base Supply Surveillance Report (see chapter 24).

11.38. Rubber Stamps. Process requests for rubber stamps required on a nonrecurring basis (see chapter 9). Recurring requests for NSN, or local L or P numbered rubber stamps, are processed as described in this chapter.

11.39. Safety Glasses. The customer submits requests for nonprescription safety glasses directly to the COS. The customer submits requests for prescription safety glasses directly to the base medical facility according to volume 5, chapter 16.

11.40. SPRAM Detail.

11.40.1. Activity Code D. Issues to SPRAM detail are submitted using activity code D. This includes initial and increased authorizations and replacement requirements. Demand code I is for new or increased requirements. The demand code must be R for replacement requirements.

NOTE: See chapter 22, section 22L for additional information on SPRAM procedures.

11.40.2. XD and XF Items. Issue of SPRAM assets is for XD and XF items. This is done using TRIC ISU. Assign UJC AV, BV, or CV, as appropriate, and establish K type details. MSI capability is not provided.

11.40.3. Charging. Charging for SPRAM assets is at the time of issue/due-out.

11.40.4. Transaction Exception Codes. Transaction exception codes 7, P, V, T, 2, K, and 6 are authorized for use. The authorized quantity edits (outlined below) are bypassed. When the input contains TEX 2 or K, the program will allow excess detail assets.

11.40.5. Deletions. The computer deletes details when the authorized quantity is reduced to zero. Reduction of on-hand quantity does not initiate delete action.

11.40.6. Transaction Histories. The program creates transaction histories (TTPC 3K(+) or 3J(-) any time a SPRAM detail is added or deleted.

11.40.7. Substitutes. The computer creates substitute details at the time of the issue.

11.41. Supply Point, MSK, WRM SPARES, MRSP, and WRM Packages on In-Use Details - Issues From.

11.41.1. Procedures. Issues from supply point, MSK, WRM spares, WRM/in-use, or MRSP details will be done by using an issue request, TRIC MSI (see **Attachment 11B-1** and **Attachment 11B-2**).

11.41.1.1. MSI inputs will be submitted using the stock number and document number identification (POS 72-80) of the detail the item is being issued from.

11.41.1.2. The MSI will be rejected by the computer if sufficient assets are not available on the detail.

11.41.1.3. The MSI input will be reformatted into a replenishment issue request by the computer during MSI processing. This process can only be bypassed by using the replenishment issue TEX code F in position 54.

11.41.1.4. MSI TEX codes blank, 6 (post-post), or @ are authorized in position 51. This code will control the MSI processing only.

11.41.1.4.1. Blank - On issue from MRSP details, the output documents are routed to the function number identified on the MRSP-IRSP-CONTROL record. If the 025-OUTPUT-FUN-NUMBER is blank, the output document is returned to the input terminal.

11.41.1.4.2. 6 - post-post.

11.41.1.4.3. @ - On issues from MRSP details, the output documents are returned to the input terminal. TEX @ overrides the function number on the MRSP-IRSP-CONTROL record.

11.41.1.5. The TEX code to be assigned to the replenishment issue must be entered in position 54 of the MSI input. This TEX code will control the ISU processing only and have no effect on the MSI processing. The following codes are authorized by the type of detail involved (as outlined in this section):

11.41.1.5.1. Blank--Normal for all replenishments.

11.41.1.5.2. 2 or K--Bypass authorized level edit.

11.41.1.5.3. 7 or P--Establish memo due-out.

11.41.1.5.4. 4 or V--Fill or Kill.

11.41.1.5.5. M--Requisition DIFM items for WRM/MRSP requests based upon asset position and bypass kill action on initial MSK/supply point requests.

11.41.1.5.6. F--Does not produce a replenishment issue.

11.41.1.5.7. R--For type account code K use only. This TEX code applies only to issues from supply points with type authorization code C, I, P, S, T, or Z, nonadditive details. Processing is the same as a blank TEX code, except that the authorized quantity will be reduced by the quantity in the MSI.

11.41.1.5.8. L--For type account code K use only. This TEX code applies only to issues from supply points with type authorization code C, I, P, S, T, or Z, nonadditive details. Processing is the same as TEX code F, except that the authorized quantity will be reduced by the quantity in the MSI.

11.41.1.6. When the replenishment issue is produced, it will be for the document number and stock number of the authorized item (except as indicated in the note at the end of paragraph 11.40.2. below). The document number date portion (positions 36-39) will be assigned under program control. This will prevent 265 rejects when more than one replenishment is made to the detail during the same day.

11.41.1.7. When the MSI is for a repair cycle item, processing will be as follows:

11.41.1.7.1. When the input contains demand code N, R, T, or U, the computer will place the item under DIFM control using normal DIFM procedures.

11.41.1.7.2. If the input contains demand code I, J, K, L, M, or C, the computer will not establish DIFM control. The current quarter total decrease field on the repair cycle record will be updated.

11.41.1.8. MSI inputs with activity code C will not generate issues from the serviceable balance. Due-outs are created for the MSK, WRM spares, or MRSP detail regardless of the serviceable balance. The due-out will be filled once the DIFM asset has been turned in. If the DIFM asset is not turned in, the due-out will be filled when other transactions cause the item record serviceable balance to change.

11.41.2. Issue from Supply Point Details. All issues from a supply point are over the counter. Be sure to obtain the recipient's signature for an over-the-counter issue. When a demand is placed on the supply point and the item is available, select the item from the bin and prepare an issue request, TRIC MSI.

11.41.2.1. Use the following codes:

11.41.2.1.1. Enter C or S for the activity code in position 30 and enter S in position 53.

11.41.2.1.2. Enter the organization and shop code of the requesting activity in positions 31-35.

11.41.2.1.3. Enter the next serial number (see paragraph 11.40.2.2. below) in positions 36-39.

11.41.2.1.4. Enter the supply point item number in positions 40-43.

11.41.2.1.5. Enter the appropriate demand code in position 44.

11.41.2.1.6. Enter the organization code, shop code (supply point number), and serial number of the supply point detail in positions 72-80.

11.41.2.2. Each supply point maintains a locally devised informal serial number log, using numbers 0001 through 9999. When 9999 has been assigned, supply point personnel start the log over with 0001. The purpose of this log is to assign a sequential serial number to the document number date field (positions 36-39) of each issue from the supply point. This technique permits multiple issues of a single DIFM item during one day's processing.

11.41.2.3. The program will return the issue document (TRIC MSI) to the input terminal function if a terminal function is available at the supply point. Supply points operating without a terminal function (or a terminal function which is inoperative) process issues from the supply point as post-post (TEX 6).

11.41.2.4. When the supply point detail contains a type authorization code D, the input MSI must be processed with a replenishment transaction exception code (TEX) of F in position 54.

NOTE: When the input MSI contains a dash two (-2) stock number (recap tire) and the replenishment TEX code in position 54 is 4 or V, the replenishment issue contains the dash two stock number.

11.41.3. Issues from MSKs. Enter the following data:

11.41.3.1. Activity code C, X, or R in POS 30 of the MSI input document.

11.41.3.2. Organization and shop code of the requesting activity in POS 31-35.

11.41.3.3. Date of issue and the next available document serial number for the day in positions 36-43.

11.41.3.4. Appropriate demand code in position 44.

11.41.3.5. M in position 53.

11.41.3.6. Organization, shop code, and serial number of the applicable MSK detail from which the item is being issued in positions 72-80.

11.41.4. Issues from WRM Spares. Enter the following data:

11.41.4.1. Activity code X, C, or R in POS 30 of the MSI input document.

11.41.4.2. Organization code and shop code of the requesting activity in positions 31-35.

11.41.4.3. Date of issue and the next available document serial number for the day in positions 36-43.

11.41.4.4. Appropriate demand code in z position 44.

11.41.4.5. W in position 53.

11.41.4.6. Applicable MICAP UJC in positions 65-66 when the end item is MICAP reportable. If the end item is not MICAP reportable, use the appropriate UJC.

NOTE: The computer will automatically create a B9(x) MICAP report to record the withdrawal from WRM if the MSI contains a MICAP reportable UJC. No report is created if there is a serviceable balance and the request is not for an off-base organization. (See chapter 17, section 17A for MICAP reporting procedures.)

11.41.5. Issues from MRSP. Enter the following data:

11.41.5.1. Activity code X, C, J, or R in position 30 of the MSI input document.

11.41.5.2. Organization code and shop code of the requesting activity in positions 31-35.

11.41.5.3. Date of issue and the next available document serial number for the day in positions 36-43.

11.41.5.4. Appropriate demand code in position 44.

11.41.5.5. U in position 53.

11.41.5.6. Applicable MICAP UJC in positions 65-66 when the end item is MICAP. If the end item is not MICAP reportable, use the appropriate UJC.

NOTE: The computer will automatically create B9(x) MICAP report to record the withdrawal from WRM if the MSI contains a MICAP reportable UJC. No report is created if there is a serviceable balance and the request is not for an off-base organization, or if the MRSP is not deployed. See chapter 17, section 17A for MICAP reporting procedures.

11.41.6. Issues from WRM Packages Maintained on In-Use Details. Enter the following data:

11.41.6.1. Activity code X or R in position 30 of the MSI input document.

11.41.6.2. Organization code and shop code of the requesting activity in positions 31-35.

11.41.6.3. Date of issue and the next available document serial number for the day in positions 36-43.

11.41.6.4. Appropriate demand code in position 44.

11.41.6.5. E in position 5.

11.41.6.6. Applicable MICAP UJC in POS 65-66 when the end item is MICAP reportable. If the end item is not MICAP reportable, use the appropriate UJC.

11.42. Supply Point, MSK, WRM SPARES, MRSP, and WRM Packages on In-Use Details - Issues To.

11.42.1. Procedures. Below are the general procedures for issues to supply point, MSK, WRM spares, MRSP, and WRM packages to in-use details:

11.42.1.1. Issue requests. Do initial stockage and replenishment by submitting AF Form 2005, Issue Request.

11.42.1.1.1. Data included. The issue request must be for stock number, system designator, and document number of the authorized item. The exception is for requests that are processed post-post; process these on any stock number in the ISG of the authorized number on the input. Issue request transactions may be input at any terminal function or the RPS/main system.

11.42.1.1.2. Transfer of stock. When issue requests (ISU) contain activity code S (issue to supply point), M (issue to MSK), W (issue to WRM), or U (issue to MRSP), it is considered a transfer of stock. Thus, no demand data or consumption data are updated on internal records.

11.42.1.2. Automatic replenishment. An automatic replenishment issue occurs each time an issue is made from a supply point, MSK, WRM spares, or mobility readiness spares package detail (TRIC MSI), unless this option is bypassed by using replenishment issue TEX code F in position 54 of the MSI input. When stockage conditions permit, multiple MSIs may be processed on a given item (bypassing automatic replenishment), and a consolidated replenishment may be manually processed at the close of the processing day.

11.42.1.3. Program restrictions.

11.42.1.3.1. The program will not establish DIFM control for issues to supply point, MSK, WRM, or MRSP details.

11.42.1.3.2. The program will not do reasonable quantity and/or extended cost edits and multiple DIFM quantity edits.

11.42.1.4. Input quantity. The program will issue the input quantity up to the authorized level or backorder as appropriate under normal processing (blank TEX code). The program will create a kill notice stating kill quantity would create excess when the input quantity exceeds the authorized level (on-hand plus due-out quantity). You may use transaction exception codes for specific type detail (as outlined below) to override this kill action.

11.42.1.5. Issue request satisfied. The issue request will be satisfied on the input stock number if assets are available. If the request cannot be satisfied on the requested stock number, the program will attempt to satisfy the request from interchangeable assets. When an interchangeable item is issued, the program will establish a substitute detail as required. If interchangeable assets are unacceptable, process the request with a TEX code T (not applicable to MSK and supply point).

11.42.1.6. Excess quantity edits. Use other asset notices to the maximum extent possible to satisfy the requirement in the event of a kill not created by the excess quantity edits. If another asset is available under a NSN that is different from the prime detail, reinput using the NSN of the available asset and a TEX code C.

11.42.1.7. Supply point or MSK detail added. Any time a supply point or MSK detail is added to the file, the program will set the other asset flag on the item record to indicate to other programs that assets may be available on these details.

11.42.2. Issue to Supply Point Details. The following action is taken for issues to supply point details:

11.42.2.1. When submitting issues to supply points, use activity code S and organization code 005. Enter the applicable supply point code in the shop code portion of the document number. Use demand code N in order to bypass demand data update.

11.42.2.2. When processing issues of recapped tires to supply point details, use the dash two (-2) stock numbers. You may process issues of recapped tires as post-post or fill or kill. When the input TEX code is not post-post, the program will change it to TEX code 4, fill or kill. Requests for recapped tires will bypass the stock number and ISG edits (as outlined above).

11.42.2.3. When the input is for a recapped tire and a requirement exists to exceed the authorized supply point level, use transaction exception codes 2, K, 6, and 4 or V. The use of these TEX codes prevents kill action of the input quantity (or part of the input quantity) bypassing the authorized quantity edits and permits issue and/or due-out action resulting in excess detail assets.

11.42.2.4. When substitutes are available with equal units of issue but cannot be used, use transaction exception code M to bypass kill action. Use of this TEX code results in a memo due-out being established in the computer.

11.42.2.5. When the request cannot be satisfied and a due-out detail is created, the computer creates a memo due-out.

11.42.2.6. When the ISU is created as a result of MSI processing, the computer assigns UJC CZ.

11.42.2.7. When the ISU is for an off-base supply point and the priority is blank, then the computer assigns priority 12 to the output document. If the ISU is a result of an MSI, then priority 06 is assigned.

11.42.2.8. When additional information is needed for supply point operations (see chapter 24, section 24A).

11.42.3. Issue to MSK Details. The following action is taken for issues to MSK details:

11.42.3.1. When the input contains transaction exception code 2, K, or 6. The use of these TEX codes prevents kill action of the input quantity (or part of the input quantity) bypassing the authorized quantity edits and permits issue and/or due-out action resulting in excess detail assets.

11.42.3.2. When substitutes are available with equal units of issue but cannot be used, use transaction exception code M to bypass kill action. Use of the TEX code results in a memo due-out being established.

11.42.3.3. When the input issue request results in a due-out condition, the computer establishes a memo due-out.

11.42.3.4. When the ISU is created as a result of MSI processing, the computer assigns UJC CZ.

11.42.3.5. When additional information is needed for MSK details (see chapter 26, section 26C).

11.42.4. Issue to WRM Spares Details. The following action is taken for issues to WRM details:

11.42.4.1. When the input transaction exception code is 2, K, 6, 7, or P. The use of these TEX codes prevents kill action of the input quantity (or part of the input quantity) bypassing the authorized quantity edits, and permits issue and/or due-out action resulting in excess detail assets.

11.42.4.2. When placing a new MRSP detail on order, use demand code I on the issue input. If issue interface is used on 1LK or 1CK inputs, the program assigns demand code I which is used for issues to unsupportable MRSP details.

11.42.4.3. When the input issue request results in a due-out detail, it is a firm due-out unless the transaction exception code is 7 or P. When TEX code 7 or P is used, the due-out is memo and SPR processing is required for requisitioning action. The due-out detail contains the DIFM detail document number in the mark-for field when the due-out is created as a result of an MSI input under DIFM control with a blank replenishment TEX code.

11.42.4.4. When the ISU is created as a result of MSI processing, the program assigns UJC BT.

11.42.4.5. When firm due-out details are established, requisitioning action is as follows:

11.42.4.5.1. EOQ item. The program requisitions at time of input when the request is for an EOQ item. A DIFM item uses transaction exception code M depending upon the asset position (on-hand versus requirements).

11.42.4.5.2. DIFM requests. The computer requisitions, if required, for DIFM requests, during the releveling computation process. The program applies assets DIFM in computing requirements for requisitioning.

11.42.4.6. When additional information of WRM procedures is needed (see chapter 26, section 26B).

11.42.5. Issue to MRSP Details. The following action is taken for issues to MRSP details:

11.42.5.1. When the input transaction exception code is 2, K, 6, 7, or P. The use of these TEX codes prevents kill action of the input quantiry (or part of the input quantity bypassing the authorized quantity edits, and permits issue and/or due-out action resulting in excess detail assets.

11.42.5.2. When replenishing MRSP details, the usual method is to use a blank TEX code.

11.42.5.3. When the input issue request results in a due-out detail, it is a firm due-out unless the transaction exception code is 7 or P. When TEX code 7 or P is used, the due-out is memo and SPR processing is required for requisitioning action. The due-out detail contains the DIFM detail document number in the mark-for field when created as a result of MSI input under DIFM control with a blank replenishment TEX code.

11.42.5.4. When the ISU is created by the computer as a result of MSI processing, assign UJC BT.

11.42.5.5. When firm due-out details are established, requisitioning action is as follows:

11.42.5.5.1. The program requisitions at time of input when the request is for an EOQ item or a repair cycle item and transaction exception code M is used in the input. Use of the TEX code M option for DIFM items is only authorized when a unit has no repair capability or when the unit is deployed and the kit is transferred to support a contingency and no local repair capability exists.

11.42.5.5.2. DIFM assets. The computer requisitions, if required, for repair cycle requests during the releveling computation process. The program applies assets DIFM in computing requirements for requisitioning.

11.42.5.6. When additional information of MRSP procedures is needed (see chapter 26, section 26C).

11.42.6. Issue of WRM Package Items Maintained on In-Use Details. WRM packages are ERRCD XB3 items authorized in allowance standards and are managed by the Materiel Management Flight. These assets are maintained on in-use details containing use code D and equipment code W. The following action is taken for issues of WRM package items maintained on in-use details:

11.42.6.1. Process issues to these in-use details using activity code E. Use demand code N to bypass demand data update.

11.42.6.2. When the input transaction exception code is 2, K, 6, 7, or P. The use of these TEX codes prevents kill action of the input quantity (or part of the input quantity bypassing the authorized quantity edits, and permits issue and/or due-out action resulting in excess detail assets.

11.42.6.3. When issuing to or replenishing these details, the normal method is to use a blank TEX code.

11.42.6.4. When the input issue request results in a due-out detail, it is a firm due-out unless the input contains TEX code 7 or P. When TEX code 7 or P is used, the due-out is coded as memo and SPR processing is required for requisitioning action.

11.42.6.5. When the ISU is produced as a result of MSI processing, the computer assigns UJC BT.

11.42.6.6. When the input TEX code is not 7 or P, the computer requisitions at the time of input.

11.42.6.7. When additional information on WRM packages maintained on in-use details is needed (see chapter 26, section 26D).

11.43. TCTO Modification - Issue of Affected Items.

11.43.1. NPPC 4. Items that require modification before use are identified by NPPC 4. NPPC 4 is loaded on item records by the SNUD (D097 process) or by Inspection upon receipt of modification TOs for items not identified with NPPC 4.

11.43.2. Materiel Condition Code D. Issue requests for items requiring TCTO modification must contain materiel condition code D. This code is required to ensure that the customer knows that the item may require modification before use. The following actions should be considered before requesting issue of these items:

11.43.2.1. The customer determines if unmodified assets may be used or if TCTO kits are available for modification. This action can be done by contacting the TCTO kit manager for review of TO (for applicability by end item model number, completion dates, etc.) and kit availability.

11.43.2.2. DP processes the issue request with supply condition code D if unmodified assets can be used.

11.43.2.3. Inspection works with the responsible maintenance activity for item modification if it is needed when TCTO kits are available for modification.

11.43.2.4. DP works with the TCTO kit manager to determine the type of supply action required to satisfy the issue request when TCTO kits are not available to modify assets (that is, priority requisitioning of TCTO kit as required, upgrade of current requisition, if any, requesting modified item, etc.)

11.44. Time Change Requirements. See chapter 24, section 24B for time change requirements issue processing.

11.45. TOC Kits. See chapter 24, section 24C for TOC kit issue procedures.

11.46. Transient Aircraft.

11.46.1. Demand Code N. Use demand code N for issues to transient aircraft. If the item is repair cycle, demand code N will result in DIFM control over the removed spare, but the computer will not update the demand data on the item record.

11.46.2. Demand Code R. You may use demand code R to update demand data if the item applies to base aircraft or is required for regularly scheduled transient aircraft.

11.46.3. Shop Code TA. Issues to transient USAF aircraft must contain shop code TA. Because of the requirements of the Maintenance Cost System program, the computer will perform additional edits on the requests as listed below.

11.46.3.1. USAF transient aircraft. The issue must contain the SRD of the end item and the command code of the end item.

11.46.3.2. DOD aircraft other than Air Force (Army, Navy, etc.). SRD must be AHX or XH4. Command code field must contain command reporting designator 49.

11.46.3.3. U.S. government aircraft other than DOD (FAA, etc.). SRD must be AHX or XH4. Command code field must contain command reporting designator 4B for FAA aircraft or 4C for other U.S. government aircraft.

11.46.3.4. Foreign government aircraft. SRD must be AHX or XH4. Process issues to other NATO nations and NATO subsidiary bodies in Europe and adjacent waters according to AFI 25-301 (formerly AFR 400-9 (Mutual Logistic Support between the United States and Other North Atlantic Treaty Organization Forces)) and applicable HQ USAFE supplements. The command code field must contain one of the following command reporting designators:

11.46.3.4.1. Enter 40 for aircraft owned by military assistance countries.

11.46.3.4.2. Enter 42 for aircraft owned by the Royal Canadian Air Force.

11.46.3.4.3. Enter 43 for aircraft owned by the Royal Air Force, United Kingdom.

11.46.3.4.4. Enter 45 for aircraft owned by the German Air Force.

11.46.3.4.5. Enter 46 for aircraft owned by other foreign countries.

11.46.3.5. Commercial aircraft. SRD must be AHX or XH4 and command code field must contain command reporting designator 47.

11.46.3.6. Commercial aircraft for AMC. SRD must be AMZ or XMZ.

11.46.4. SMAG Assets. Issue SMAG assets to O&M on a normal reimbursable basis. Reimbursement to the Air Force for issue of all materiel to non-Air Force aircraft is according to existing maintenance and budget policy in TO 00-20-5 and volume 1, part 1, chapter 10.

11.47. Unserviceable Property.

11.47.1. Using TRIC MSI with an R. Process issues of unserviceable property using TRIC MSI with an R in position 53. The unserviceable detail is identified by placing the date and serial number portion of the unserviceable detail document number in positions 73-80 of the input MSI. Issues from unserviceable details are on a fill or kill basis. Management notices are not provided.

11.47.2. Using Activity Code C. Establish DIFM details by using activity code C. The program does not establish DIFM details when input activity code is P.

11.47.3. Using Activity Code R. When the activity code is R, the computer establishes DIFM details for DIFM items based on input demand codes (see **Attachment 11A-8**).

11.47.4. Using TEX Code 6, D, @, or blank. Process requests using TEX code 6, D, @, or blank in position 51. You may use activity code C, P, or R, as appropriate, in position 30. You must use activity code C or P for requests for equipment items.

11.47.4.1. When the input TEX code is @, the computer prints the MSI document on the input function.

11.47.4.2. When the MSI contains a blank TEX and the detail location is blank, the computer routes the output document to the warehouse location stored on the unserviceable detail or RPS/main system.

11.47.4.3. When the TEX code is D, the computer prints the output on the RPS/main system for host base or applicable terminal for satellite accounts.

NOTE: For reporting or deleting excess detail records, notify Stock Control of all transactions affecting the unserviceable detail record balances.

11.48. Unsupportable MRSP Details - Issues From.

11.48.1. Processing Issues. Process issues from unsupportable MRSP details by using TRIC MSI (see **Attachment 11A-4**).

11.48.2. Processing MSI Inputs. Process MSI inputs using the stock number and document number (positions 72-80) of the detail. Enter TEX code U in position 51 of the MSI input.

11.48.3. Replenishing Procedures. Follow procedures contained in chapter 26 to perform replenishment for the unsupportable MRSP detail. An automatic replenishment request does not occur with MSI processing.

11.49. Unsupportable MRSP Details - Issues To. Data Used to Process Issues. Check with the WRM manager to obtain required entries for the ISU input. Process issues to unsupportable MRSP details using the following:

11.49.1. TRIC ISU

11.49.2. Demand code I

11.49.3. TEX code U (position 51)

11.49.4. Required delivery date of XNN (positions 62-64). X is constant and NN is the number of months from the due-out date when the item is expected to become supportable.

11.50. Utilities: Electric, Gas, Water. Equipment requiring connection to electric, gas, or water utilities and/or requiring modification or alteration of real property or facilities are of major concern to the BCE. Before authorizing or procuring equipment items which may ultimately require civil engineering support, coordinate with the BCE.

11.51. Vehicle Issues.

11.51.1. EAID Issues. The general rules for EAID issues apply with the following exceptions:

11.51.1.1. Vehicle requests will not be backordered. When the equipment code in the authorized/ in-use detail record is V, the request will not process unless the property is on hand.

11.51.1.2. Vehicles may be issued without loading the NSN in an ISG. These issue requests must contain the detail document number of the authorized item.

11.51.1.3. Requests must be for one each since a registered equipment management-vehicles-only detail record is created for each vehicle issued. Use the following data when preparing the input:

11.51.1.3.1. Enter the vehicle registration number in the first eight positions of the mark-for field on the request. Position 4 cannot be zero or alpha. The computer will increase by one the authorized/in-use detail record and will establish a REM-vehicles-only detail record for the vehicle registration number on the input.

11.51.1.3.1.1. Enter the year in the first two positions.

11.51.1.3.1.2. Enter the alpha type vehicle designator in the third position.

11.51.1.3.1.3. Enter the serial number in the last five positions using blanks at the end, if necessary. The first position cannot be zero or alpha.

11.51.1.3.2. Enter the status and replacement codes in positions 75-76. See chapter 22, attachment 22I (22I1.2 and 22I1.3).

11.51.1.3.3. Warranty date will be assigned as zeros under program control. FCI program will be used to assign warranty date.

11.51.1.3.4. Enter equipment code V for vehicles on the authorized/in-use detail record. The input of V controls the creation of a REM-vehicles-only detail record on issues and deletion of the detail record when the vehicle is turned in.

11.51.1.3.5. Enter the Alternative Fuel Code. See chapter 22, attachment 22I.

11.51.1.4. Process vehicles receipts and issues within one workday after receipt. This is necessary to clear vehicle intransit records and establish EAID accountability and reporting. First, process vehicles through the vehicle maintenance operations activity for initial inspection according to TO 00-20B-5. Update replacement and status codes as required.

11.51.1.5. Process an issue request immediately after processing a vehicle receipt. (Screen #134)

NOTE: All vehicle requests must be processed post-post.

11.51.1.6. Vehicles do not need to be physically moved through Base Supply during the receipt or issue process.

11.51.2. Additional Information on Vehicle Issues. For more detailed information, see chapter 22, section 22I, and attachment 22I).

11.52. Vendor Owned Containers. See chapter 21, section 21M for issue procedures for vendor owned containers.

11.53. Warehouse Refusals.

11.53.1. Inventory. Inventory will send copy 2 of the applicable DD Form 1348-1A, Issue Document, to the input source upon completion of inventory and reverse-post actions when adjustments are required as a result of a warehouse refusal.

11.53.2. DP. DP personnel will take immediate action to reinput the request to issue the item or establish a due-out for the appropriate quantity. If the original request resulted in a partial issue of a DIFM item, personnel must assign a new document number before input.

ATTACHMENT 11A-1

DOCUMENT FLOW FOR ISSUE AND DUE-OUT RELEASE (DD FORM 1348-1A) OUTPUT DOCUMENTS

11A1.1. DP. Send the document to Storage and Issue if the ISU/MSI/DOR is output on the RPS/main system. This document will normally be printed on the appropriate warehouse terminal.

11A1.2. Section Selecting Property for ISU/DOR/MSI.

11A1.2.1. Selects the property.

11A1.2.2. Enters signature in block 22 of the document, and enters the date in block 23 of the document.

11A1.2.3. Sends the property and document to Pickup and Delivery.

11A1.3. Pickup and Delivery.

11A1.3.1. Delivers the property to the activity.

11A1.3.2. Obtains the signature and date delivered in the appropriate block. Also obtains the printed name and time delivered in the appropriate block.

11A1.3.3. Sends the documents and materiel directly to Traffic Management if the document is to an off-base organization. Distributes DD Form 1348-1A as follows:

11A1.3.3.1. On-base organization (Equipment).

11A1.3.3.1.1. Copy 1--Send to Document Control.

11A1.3.3.1.2. Copy 2--Send to custodian signing for property.

11A1.3.3.1.3. Copy 3--Send to custodian--who annotates model, serial number, and manufacturer's name. Then forward copy to activity maintaining warranty/guaranty and serialized control item data (see AFI 64-102 (formerly AFR 70-8)).

11A1.3.3.2. On-base organization (DIFM).

11A1.3.3.2.1. Copy 1--Send to Document Control.

11A1.3.3.2.2. Copy 2--MAJCOM option.

11A1.3.3.2.3. Copy 3--For non-SATS bases, retain copy 3 with the asset. Attach it to the condition tag(s) of the assets (serviceable/unserviceable) being turned-in. Copy 3 must accompany the National Weather Service Form H-14 for all assets shipped to the National Reconditioning Center.

11A1.3.3.3. On-base organization (EOQ).

11A1.3.3.3.1. Copy 1--Send to Document Control.

11A1.3.3.3.2. Copy 2--Give to customer signing for property.

11A1.3.3.3.3. Copy 3--For non-SATS bases, retain copy 3 with the asset. Attach it to the condition tag(s) of the assets (serviceable/unserviceable) being turned-in. Copy 3 must

accompany the National Weather Service Form H-14 for all assets shipped to the National Reconditioning Center.

11A1.3.3.4. Off-base organization (Equipment, DIFM, EOQ).

11A1.3.3.4.1. Copy 1--Send to Document Control. Document Control will furnish applicable serialized or warranty data to the activity maintaining warranty/guaranty and serialized control item data.

11A1.3.3.4.2. Copies 2 and 3--Send to Packing and Crating (Traffic Management).

11A1.3.3.4.3. Copies 1 through 3--Send the duplicate sets of the documents, containing the phrase TRANS COPY in block F of the DD Form 1348-1A, to Shipment Planning (Traffic Management).

11A1.4. Packing and Crating Function.

11A1.4.1. Receives the property and four copies of the DD Form 1348-1A from Base Supply.

11A1.4.2. Immediately dates and signs copy 1 in block 22 of the DD Form 1348-1A.

11A1.4.3. Returns copy 1 to the Supply representative making the delivery.

NOTE: Transportation's signature is not required for off-base ISU, MSI, DOR when there is a CMOS/SBSS interface. Signature data are passed to the SBSS from CMOS with TRIC SSC through an electronic interface.

ATTACHMENT 11A-2

ISSUE REQUEST FOR EXPENDABLE ITEMS (ISU) - INPUT

11A2.1. Purpose.

11A2.1.1. To prepare AF Form 2005, issue requests.

NOTE: Prepare issues for bench stock (see chapter 25, attachment 25A-2). Prepare issues from details (see **Attachment 11B-1**).

11A2.1.2. To demonstrate the format for all requirements for expendable items.

11A2.2. Input Restrictions. None**.**

11A2.3. Output. See Issue Output Format (**Attachment 11A-5** and **Attachment 11A-6**)

11A2.4. Input Format and Entry Requirements: Screens: ISUAWP/090, ISUCE/085, ISUCEMIC/ 084, ISUKIT/086, ISUMAINT/083, ISUMISC/091, and ISUTCTO/087.

Table 11A2.1. Input Format and Entry Requirements.

BLOCK	TITLE
A	Name of requester, phone date, time (optional for Retail Outlet)
B	May be used for management data (RI, price, ERRC, UI, DML codes) on a new item record load.
C	Julian date that time change item is required. For other than time change items, this block will be major command option.
D	If no NSN is assigned, enter manufacturer's part number and manufacturer's code or name.
E	If manufacturer's part number is entered in block D, enter TO reference/technical publication. If TO/ technical publication is not applicable, enter next higher assembly or end item application.
F	JOCAS Number (If Applicable)
G-I	Major command option
J	Nomenclature

Table 11A2.2. Input Format and Entry Requirements.

POS	NO POS	FIELD DESIGNATION	REMARKS/NOTES
1-3	3	Transaction Identification Code	ISU
4-6	3	Delivery Destination	Note 1
7	1	Issue Exception Code	Note 2
8-22	15	Stock Number, Part Number	Note 3
23-24	2	Unit of Issue	
25-29	5	Quantity	Note 4
30-43	14	Document Number	
44	1	Demand Code	See **Attachment 11A-8**
45-50	6	Work Order Number or Blank	Note 5
51	1	Transaction Exception Code	See **Attachment 11A-7**

POS	NO POS	FIELD DESIGNATION	REMARKS/NOTES
52	1	Supply Condition Code	Note 6
53	1	FAD	Note 7
54	1	MICAP Flag	Note 8
55-56	2	System Designator	
57-59	3	Project Code (If Applicable)	Note 9
60-61	2	Priority	Note 10
62-64	3	RDD	Note 11
65-66	2	UJC	See **Attachment 11A-11**
67-80	14	Mark-For	See **Attachment 11A-4**
81	1	CAMS/AMCMMIS (G081) Unit ID Code	Note 12
82-93	12	Job Control Number	Note 12
94-95	2	End Item DIFM System Designator	For UJC AR or BR
96-107	12	JOCAS Number	Note 13
108-110	3	(RESERVED)	
111-112	2	Advice Code	Note 14
113-114	2	Blank	
115	1	Authority For Issue Flag	Note 15
116-117	2	Percentage of Discount	Note 16
118-120	3		Note 17

NOTES:

1. Enter the delivery destination code or leave blank.

    a. If the input UJC is AR or BR, the computer will automatically assign the AWP delivery destination from the organization (518) record regardless of the input.

    b. If blank, the program will assign the delivery destination from the delivery destination field of the organization (518) record.

    c. If the code is for the CPS, use the deployed delivery destination.

    d. If the code is account code K, enter the advice code in POS 5-6 when required. See chapter 9, attachment 9C-5.

2. The following information applies:

    a. If the requesting activity does not have assignment manager responsibility (see **Attachment 11A-9**), leave the field blank on the initial preparation.

    b. If requests are initiated by Civil Engineer, enter IEX G.

    c. If requests are initiated by IEE, enter IEX 6.

3. If the entry is a part number request, then enter P in POS 8 followed by the 14 first-position characters of the part number. You may use activity codes X, R, and P only for part number requests.

4. Enter the total quantity of items needed in POS 25-29. Do not subdivide any quantity in order to process more than one entry.

5. The following information applies:

    a. If the entry is a Civil Engineer request (type organization code A or B), enter the work order number.

    b. If the entry is for issues against Vehicle Maintenance organizations operating under the Vehicle Integrated Management System (type organization code V), enter a vehicle maintenance work order number and charge code.

    c. If the entry is for CAMS tracked SRD, type organization codes G, I, Q, 7, 8, and 9, enter the last six digits of the seven-digit alphanumeric job control number of all issue.

6. The following information applies:

    a. If the entry is for serviceable items, enter A or blank.

    b. If the entry is for items identified with NPPC 4(TCTO), enter D.

    c. If the entry is for items identified with NPPC 9 (unacceptable for Air Force use), enter J. (Supply condition code J is not authorized for issues to details.)

7. Leave blank unless the FAD of the intended user differs from the FAD on the organization record.

8. If the input issue request is a verified MICAP incident and contains a MICAP reportable UJC, enter an N in position 54.

9. The program assigns project codes to requests for WRM according to volume 1, part 1, chapter 14, and for AWP requests whenever the TEX code is other than 4 or V and the project code field is blank on the issue request.

    a. If the AWP issue request has a project code entered, that code will be accepted and reflected on all requisitions.

    b. If the request is for laundry and dry cleaning equipment (ASC 534) and the TEX code is D, enter 534 in this field or reject 279 will occur.

    c. If the project code is 175 (COOL BARGE), or Y31 (PACER GOOSE), be sure that the TEX code in position 51 is an X when automatic due-out and requisitioning action are required.

10. The correct MILSTRIP priority will be assigned to the output issue document (computed with FAD and UJC). Higher priority/UJC computations may be manually input.

11. The following information applies:

    a. If MILSTRIP time frame standards will not satisfy the requirement, enter the required delivery date. If the UND is B or C, then the RDD must be more than 21 days past.

    b. If the request is for planned requirements for which unusual lead time is available, enter an X followed by the number of months before the property is required.

12. The following information applies:

    a. For bases operating under the SBSS/CAMS/AMCMMIS (G081) interface, these fields are mandatory on all issue requests processed on supply terminals with activity code J. The CAMS/AMCMMIS ID must be an alpha character and the Job Control Number must contain numerics in positions 82-86 and alpha/numeric in positions 87-93 or a 001 REJ will occur. Enter this data anywhere in blocks F through I on the AF Form 2005.

    b. Use the following serial numbers for the SBSS/CAMS/AMCMMIS interface to ensure output information is routed correctly.

	J Activity Codes	Supply Call-ins
CAMS	(0001-1999)	(8000-8999)
AMCMMIS	(4000-6999)	(9000-9999)

13. For organizations operating under the JOCAS II concept this field is mandatory on all issue request to an organization. The 12 digit alphanumeric JOCAS Number consists of digits 1-8 = Job Number (JON), and digits 9-12 Work Breakdown structure (WBS). The JOCAS NUMBER must be entered or a 484 REJ will occur.

14. The following information applies:

    a. If required, enter the advice code.

    b. If the request is for vehicle tires FSG 26 (except FSC 2620) and recapped tires cannot be used, enter advice code 2B.

    c. If the input is for a budget code 8 item and TEX code is D, enter advice code 2E.

15. If the activity code is P, the applicable authority for issue flag must be entered (no edit is made for NF1 items).

16. If the input is for a budget code 8 (XB3) or 9 item and the TEX code is % (percent), enter a discount percentage between 01 and 99.

17. If the input is AWP (UJC = AR or BR) and the TEX Code is unequal to E or Y enter the end item SRD.

ATTACHMENT 11A-3

ISSUE REQUEST FOR NONEXPENDABLE ITEMS (ISU) - INPUT

11A3.1. Purpose. To demonstrate in the following format how to prepare the requirements for applicable nonexpendable items managed by the EMS.

11A3.2. Input Restrictions. None.

11A3.3. Output. See **Attachment 11A-5** and 11A-6 for Issue Output Format.

11A3.4. Input Format and Entry Requirements.

Screens: ISUMAINT/083, ISUMISC/091, ISUCE/085, ISUIEU/088, ISUIEUX/089, and ISUV/134.

Table 11A3.1. Input Format and Entry Requirements.

BLOCK	TITLE	NOTES
A	Custodian's name and phone number.	Note 4
	Custodian's signature is not required	
C	EMS control number for activity code E requests.	
D	Prime NSN when it is other than the requested NSN. When using the June 1983 version of AF Form 2005, this NSN may be entered in the positions designated for the part number.	Note 4
E	For activity code E requests, enter ASC and use code. These elements are not required on requests for replacement issue.	Note 4
F	ERRC	Note 4
I	Enter firm or memo	Note 4
J	Nomenclature	Note 4

Table 11A3.2. Input Format and Entry Requirements.

POS	NO POS	FIELD DESIGNATION	REMARKS/NOTES
1-3	3	Transaction Identification Code	ISU/Note 4
4-6	3	Delivery Destination	Note 1
7	1	Issue Exception Code	Note 2
8-22	15	Requested Stock Number, Part Number	Notes 3, 4
23-24	2	Unit of Issue	
25-29	5	Quantity	Note 4
30	1	Activity Code	E or P/Note5
31-35	5	Organization/Shop Code	Note 4
36-39	4	Current Julian Date	
40-43	4	Authorized/In-Use Detail Document Number (Activity Code E) or Next Available Serial Number (Activity) Code P	Note 6
44	1	Demand Code	See **Attachment 11A-8**/Note 4
45-50	6	Work Order Number or Blank	Notes 4 and 7

POS	NO POS	FIELD DESIGNATION	REMARKS/NOTES
51	1	Transaction Exception Code	See **Attachment 11A-7**
52	1	Supply Condition Code	Note 8
53	1	FAD	Note 9
54	1	MICAP Flag	Note 10
55-56	2	System Designator	
57-59	3	Project Code (If Applicable)	Note 11
60-61	2	Priority	Notes 12, 13
62-64	3	RDD or Blank	Note 14
65-66	2	UJC	Note 4
67-80	14	Mark-For	See **Attachment 11A-4**
81-95	15	Blank	
96-107	12	JOCAS Number	Note 15
108-110	3	(RESERVED)	
111-112	2	Advice Code	Note 16
113-114	2	(RESERVED)	
115	1	Authority For Issue Flag	Note 17
116-117	2	Percentage of Discount	Note 18

NOTES:

1. Enter the delivery destination code or leave blank. If blank, the program will use the delivery destination from the delivery destination field of the organization (518) record.

2. Leave blank on initial preparation when requesting activity does not have assignment /manager responsibility (see **Attachment 11A-9**). For a request initiated by Civil Engineer, you may enter IEX G, etc.

3. Part number requests will contain a P in position 8 followed by the 14 first-position characters of the part number. Part number requests for nonexpendable items are limited to activity code P only.

4. The customer must provide these data. If the request is submitted in a letter or called in, then EMS will enter data in required positions on AF Form 2005.

5. EMS determines the activity code from ERRC and use code.

6. For activity code E, the customer provides detail document number if the detail already exists. EMS assigns the detail document number for new authorizations.

7. The work order number must be entered for Civil Engineer request (type organization code A or B).

8. The following information applies:

   a. If the request is for serviceable items, enter A or blank.

   b. If the request is for items identified with NPPC 4 (TCTO), enter D.

   c. If the request is for items identified with NPPC 9 for (unacceptable Air Force use), enter J. (Supply condition code J is not authorized for issues to details.)

9. Leave blank unless the FAD of the intended user differs from the organization record.

10. If the input issue request is a verified MICAP incident and contains a MICAP reportable UJC, enter an N in position 54.

11. Project codes will be assigned under program control to requests for WRM according to volume 1, part 1, chapter 14.

    a. If the request is for laundry and dry cleaning equipment (ASC 534) and the TEX code is D, enter 534 in this field or reject 279 will occur.

    b. If the project code is 175 (COOL BARGE), or Y31 (PACER GOOSE), be sure that the TEX code in position 51 is an X when automatic due-out and requisition action are required.

12. The correct MILSTRIP priority will be assigned to the output issue document (computed with FAD and UJC). Higher priority/UJC computations may be manually input.

13. This data is optional and may be left blank if not provided by the custodian.

14. The following information applies:

    a. If MILSTRIP time frame standards will not satisfy the requirement, enter the required delivery date.

    b. If the request is for planned requirements for which unusual lead time is available, enter an X followed by the number of months before the property is required.

15. For organizations operating under the JOCAS II concept this field is mandatory on all issue request to an organization. The 12 digit alphanumeric JOCAS Number consists of digits 1-8 = Job Number (JON), and digits 9-12 Work Breakdown structure (WBS). The JOCAS NUMBER must be entered or a 484 REJ will occur.

16. The following information applies:

    a. If required, enter the advice code.

    b. If the request is for EAID items, this field must contain one of the following advice codes if the item is centrally procured (alpha budget code other than Z): 6J, 6H, 6G, 6R, 6S, or 6E. The advice code will not be blank for centrally-procured assets. Read the descriptions for advice codes 6J, 6H, 6G, 6R, 6S, or 6E in chapter 9. Place the appropriate advice code in this field. If other than centrally procured, enter appropriate advice code of leave blank.

    c. If source of supply is other than AFMC and input code is blank or contains 6(X) series, advice code 2D will be assigned by the computer to EAID request.

17. If the activity code is P, the applicable authority for issue flag must be entered (no edit is made for NF1 items).

18. If an IEX item and the TEX code is % (percent), a percentage of discount between 01 and 99 must be entered.

ATTACHMENT 11A-4

ISSUE MARK-FOR FIELD (ISU/MSI) - INPUT

11A4.1. Purpose. To provide the data to be entered in the mark-for field (positions 67-73) of issue requests (TRICs ISU and MSI).

11A4.2. Data.

Table 11A4.1. Issue Mark-For Field (ISU/MSI) - Input.

TRIC	TYPE OF ISSUE REQUEST	ACTIVITY CODE	INPUT POS	MARK-FOR FIELD
ISU	Maintenance Issue (type organization codes V, G, I, 7, 8, or 9), all MICAP except CE (type organization A or B), and AWP with TEX E	X, R, P, D, and J	67-73	Note
			74-76	Standard Reporting Designator. Use ZZZ when ordering general and administrative supplies.
			77-78	Work Unit Code. Use 01 when SRD ZZZ is used for ordering general and administrative supplies.
			79-80	Command Code or Blank. Enter command code of the unit which owns the end item being repaired if unequal to requesting unit's command code
ISU	Civil Engineer	X,R,P,E	67-71	Facility Number
			76-80	Job Order Number
ISU	AWP other than TEX E or 6	X,R	67-80	End Item Document Number
ISU	Individual Equipment Element (type organization codes 7, 8, or 9)	P,K	67-71	First five characters of individual's last name or first position of last name and last four positions of SSAN.
			72-75	Blank.
			76-78	Optional
			79-80	Blank
ISU	Individual Equipment Element (type organization code other than 7, 8, or 9)	P, K	67-71	First five characters of individual's last name or first position of last name and last four positions of SSAN.
			72-75	Blank.
			76	Blank

TRIC	TYPE OF ISSUE REQUEST	ACTIVITY CODE	INPUT POS	MARK-FOR FIELD
			77-80	Optional. The requesting individual's telephone extension number.
ISU	To Contract Maintenance, for TCTO (type organization code is V, G, I, 7, 8, or 9)	C	67-80	Blank or Optional
				Optional As Follows:
			74-76	Standard Reporting Designator
			77-78	Work Unit Code
			79-80	Command Code
ISU	Civil Engineer Verified MICAP (type organization A, B, 7, 8, or 9)	X, R, P, E	67-71	Facility Number
			72-75	Blank.
			76-78	Standard Reporting Designator
			79-80	Command Code or Blank. Enter command code of the unit which owns the end item being repaired if unequal to requesting unit's command code
ISU	To MSK, WRM, MRSP, and Supply Points data)	S, M, U, W	67-79	Blank
			80	Blank for Activity Codes U and W
ISU	Vehicle	E	67-74	Registration Number
			75	Status Code. See chapter 22, section 22I.
			76	Replacement Code. See chapter 22, section 22I.
			77-79	Warranty Date Blank. Zeros passed to warranty date under program control. FCI program will be used to assign warranty date.
			80	Blank
MSI	From MRSP, MSK, Supply Point, and WRM Details (type organization code V, G, I, 7, 8, or 9), or when the UJC is MICAP	X, R, S, C	67-71	As follows:
			67-69	Standard Reporting Designator
			70-71	Work Unit Code
			72-80	Detail Document Number:
			72-74	Organization Code 75-76 Shop/ - Supply Point Code 77-80 Serial Number

TRIC	TYPE OF ISSUE REQUEST	ACTIVITY CODE	INPUT POS	MARK-FOR FIELD
MSI	From Unserviceable Detail (type organization code V, G, I, 7, 8, or 9)	C, P, R	67-69	Standard Reporting Designator
			70-71	Work Unit Code
			72	Blank
			73-80	Date and Serial Number of Detail

NOTES:

Enter the serial number as follows:

1. If the request is for tail aircraft, enter the year and five-position number/equipment identification code. For others, use the last seven positions of the serial number.

2. If a serial number or tail number is not available or duplicated and the maintenance activity is supported by the CAMS, activities should enter the locally constructed four-digit CAMS equipment identification code in positions 70-73.

3. If the locally constructed four-digit CAMS equipment identification code is used in POS 70-73, and the year of manufacture is not known, all digits in POS 67-69 may be nonsignificant numerics.

4. If the activity is not supported by CAMS and no serial number exists, use nonsignificant numerics or duplicates without alteration.

5. If the issue is for communications-electronics (CE) activities supported by CAMS and a serial number exists, enter zeros in POS 67-68 instead of the equipment serial number and the locally constructed five-digit CAMS equipment identification in POS 69-73.

6. If for SPRAM issue requests (activity code D with a blank mark-for), the program will assign the command code, SRD (ZZZ), and work unit code (ZZ).

7. If the mark-for is not blank, it must be in standard mark-for format.

ATTACHMENT 11A-5

ISSUE OUTPUT FORMAT

11A5.1. Purpose. To show the document that is created on the warehouse terminal or on the RPS/main system and is printed as a result of processing an issue request against an item record with a balance available for issue.

11A5.2. Output Destination. Warehouse and RPS/main system**.**

11A5.3. Input. See Issue Request for Expendable Items (TRIC ISU) - Input (**Attachment 11A-2**).

11A5.4. Output Format.

Table 11A5.1. Output Format.

LINE	PRINT POS	FIELD DESIGNATION	REMARKS/NOTES
1	*1-3	Transaction Identification Code	ISU/MSI/DOR
	*4-6	Delivery Destination	
	7	Issue Exception Code	Note 1
	*8-22	Item Record Stock Number	
	*23-24	Item Record Unit of Issue	
	*25-29	Quantity Issued	
	*30-43	Document Number	
	44	Demand Code	
	45-50	Supplementary Address	
	*51	Transaction Exception Code	
	52	Item Record Budget Code	
	53	FAD	
	54	Controlled Item Code	
	*55-56	Item Record System Designator	
	57-59	Project Code	
	*60-61	Priority	Note 2
	62-64	Required Delivery Date	Note 3
	65-66	UJC	
	*67-80	Mark-For	
2	1-5	Blank	
	6-11	SRAN	
	12-25	Blank	
	*26-47	Organization Title	
	48	Blank	
	*49-54	Type Transaction	Note 4
	55-72	Blank	
	73-80	Unit Cost	

LINE	PRINT POS	FIELD DESIGNATION	REMARKS/NOTES
3	1-5	Blank	
	6-15	Constant FREE ISSUE or Blank	Note 7
	16-25	Blank	
	26-47	Parcel Post Freight Address or Delivery Destination Address	
	48	Blank	
	49-54	Type Transaction	Note 4
	55-56	Blank	
	57-71	Constant DATED ITEM or Blank	
	72	Blank	
	73-80	Extended Cost	
3A	1-25	Blank	
	26-47	Delivery Destination Address or Constants NO DEL-DEST RCD LOADED	Note 13
	48-80	Blank	
3B	1-37	Blank	
	38-47	Zip Code	
	48-80	Blank	
3C	*1-11	Warehouse Location	Note 8
	12	Blank	
	13-15	Tote Box Number or Blank	
	16-17	Type Cargo Code (Off-Base Issues Only)	
	18-19	Blank	
	20	Unit Pack	
	21-37	Blank	
	38-43	National Motor Freight Class Code (Off-Base Issues Only)	
	44-54	Blank	
	*55-58	Current Date	
	59	Supply Condition Code (For MICAP requests, this will be the supply condition code)	
	60-80	Blank	
4A	1-27	Constant, ORGANIZATION BIN LOCATION (For Bench Stock issues only)	
	28-52	BLANK	
	53-80	Precious Metal Phrase or Blank	
4B	1-8	Supply Point Location	Note 14
	9-80	BLANK	
5	1-2	Blank	
	3-17	Stock Number Requested for Issues From Other Than Requested Stock Numbers	

LINE	PRINT POS	FIELD DESIGNATION	REMARKS/NOTES
	18-24	Blank	
	25-47	TPO Data	
	48-54	Blank	
	55-80	Constants AIRLIFT INVESTMENT ITEM, CAL-IBRATE REPAIR AND RETURN, or Blank	
5A	1-43	Constant, PACER WARRANT 390 SERIAL NUMBER REQD ON TIN	
	44-48	Blank	
	*49-80	CIC Phrase (or)	Notes 4, 5
	1-20	Blank	
	*21-52	CIC Phrase	Notes 4, 5
6	1-2	Blank	
	3-7	MRSP/MSK, WCDO/IRSP Location Code, or Blank	Note 8
	8	Blank	
	9-18	Constants SERV BAL = 0 or UNSERV ISU or Blank	
	19-20	Blank	
	*21-39	Item Record Nomenclature	
	40-45	Blank	
	*46-48	ERRCD Code	
	49	Blank	
	50-51	Application Code	
	52-53	Blank	
	54-69	Constants, MICAP Reportable, PME Number, or Blank	
	70-80	Blank	
7	1-20	Blank	
	21-52	Constant, FUNCTIONAL CHECK MAY BE REQUIRED, or Blank	
	53-61	Blank	
	*62-80	Constant, REUSABLE CONTAINER, or Blank	Note 9
7A	1-29	Warranty/Guaranty Item, Model or Blank	
	44-64	AFTO Form 95 REQUIRED or Blank	
7B	1-29	Serial Number, Manufacturer's Name or Blank	
	30-70	Constant, DO NOT CONDEMN FOR FAI WEAR AND TEAR, or Blank	
8	1-6	Blank	
	7-14	Requisition Number or Blank	
	15	Blank	
	16-19	Constant TIME	
	20-21	Blank	

LINE	PRINT POS	FIELD DESIGNATION	REMARKS/NOTES
	22-25	Output Time (HHMM)	
	26-27	Blank	
	28-40	SPC and Phrase or Blank	
	41-42	Blank	
	43-77	Type Cargo Phrase or Constant, COLLOCATED MSI, or Blank	
	78-80	Blank	
9	1-2	Blank	
	3-4	Requested ISG Order of Use Code or Blank	
	5	Blank	
	6-7	Issued ISG Order of Use Code or Blank	
	8-15	Blank	
	16-24	Date and Transaction Serial Number	
	25-30	Blank	
	31-41	REQ DT XXXX	
	42	Blank	
	*43-77	Issue Exception Phrase or Blank	Note 1
	78-80	Blank	
	*68-80	CRITICAL ITEM or Blank	
9B	33-70	Suspect Item Inspect Prior to Delivery	Note 12
10	1-80	NRTS-1 EXPEDITE BENCH CHECK, Subgroup Phrases or Blank	Note 11
11	1-14	Blank	
	*15-30	POST-POST	
	31-68	SEE REQN NR or Blank	
	69-80	Blank	
* Indicates the minimum essential data required for post-post, documents.			

NOTES:

1. For post-post documents, the IEX and issue exception phrase will be annotated for IEX code 8, 9, and B only.

2. For issues to off-base supply points, the computer assigns priority 06.

3. The following information applies:

   a. If applicable, enter the advice code in positions 62-63.

   b. If the activity code is B (bench stock), print positions 62-64 will be blank.

   c. Print position 64 will be blank.

   d. If the transaction is nonreportable, print positions 62-64 will be blank.

   e. If the input stock number is equipment and the activity code is P, print position 64 will contain the authority for issue flag.

4. This field may be blank or contain one of the following constants: DIFM with the responsible shop code from the repair cycle record and T/I followed by the quantity, EAID, MRSP, MSK, SUPPLY PT, WRM, WRM/EMS, EOQ, NON-DIFM, NON-EAID, or BENCH STOCK.

5. For post-post ISU/MSI/DOR, review the Stock Number Directory or hand scribe the CIC and phrase from chapter 27, section 27K in block U of all post-post documents. The computer will create the output and print the CIC code and phrase in either block X or Y.

6. Stamp or hand-write all copies of ISU/MSI/DOR documents for classified items in red ink with the words CLASSIFIED ITEM.

7. Constant FREE ISSUE will be printed if the input contains TEX code D or property was received from a free source.

8. This field will contain the constant TRANS COPY on the duplicate copy of an off-base issue if the split print option is used. If the TRIC is MSI, this field will contain the MSK/MRSP location code.

9. The following information applies:

    a. If the request is for post-post issues, review the Stock Number Directory (M14) for items having an * in print position 56.

    b. If the request is for those items having an *, write REUSABLE CONTAINER on the post-post DD Form 1348-1A.

10. If the input stock number ERRCD is XD/XF, this field will contain the following:

    MPC 3 = 3-CRITICAL
    MPC 4 = 4-REQUIREMENT
    MPC 7 = 7-EXCESS
    MPC C = C-INTENS MGT
    MPC L = L-SUPPLY CRIT.

11. If the last position of the ISG order code of the item issued or released is numeric, the following phrase will be printed: (See above table: **Table 11A5.2.**. ISG Order Code.)

    a. If the first position of the ISG order code of the item issued or released is numeric, the phrase SUBSTITUTE - VERIFY TECHNICAL APPLICATION will be printed.

    b. If the first position of the subgroup code of the item issued or released is equal to the requested item, the phrase SUBSTITUTE/INTERCHANGEABLE ITEM will be printed.

    c. If the first position of subgroup code of the item issue or released is unequal to the requested item, the phrase SUBSTITUTE-VERIFY TECHNICAL APPLICATION PRIOR TO USE will be printed.

    d. If the subgroup code is not 4 and the TCTO flag contains a 1 on the item record, the phrase TCTO MODIFICATION MAY BE REQUIRED will be printed.

    e. If the input is a part/reference number request, the phrase PART NBR REQUEST VERIFY TECHNICAL APPLICATION will be printed.

    f. If the Repair Cycle record NRTS-1 flag field contains a Y, the phrase NRTS-1 EXPEDITE BENCH CHECK will be printed on issue and due-out release documents except for activity codes S, M, U, and W.

12. If the SUSPECT MATERIEL flag on the item record contains a one (1), the phrase SUSPECT ITEM INSPECT PRIOR TO DELIVERY will be printed.

13. When a 543-DELIVERY-DESTINATION record is loaded, the program will print the delivery destination address. If no delivery destination record is loaded, the program will print the parcel post freight address and the phrase NO DEL-DEST RCD LOADED.

14. The Supply Point location will be printed from the 218-FILLER-1.

Table 11A5.2. ISG Order Code.

CODE	PHRASE
2	INACTIVE ITEM
3	CONDEMNED ITEM
4	TCTO MODIFICATION REQUIRE
5	NON-PUB ITEM
9	VERIFY TECHNICAL APPLICATION

ATTACHMENT 11A-6

ISU/MSI/DOR OUTPUT FORMAT

11A6.1. Purpose. To provide an auditable document for ISU/MSI/DOR requests against an item record/ detail that had a balance available to issue or release.

11A6.2. Output Destination. Warehouse terminal and RPS/main system.

11A6.3. Input. See ISU/MSI input (**Attachment 11A-2**, attachment 11A-3, and **Attachment 11B-1**).

11A6.4. Output Format. This format is produced if 001-TYPE-FORM-FLG is equal to A or B.

Table 11A6.1. Output Format.

PRINT LINE	PRINT POS	TYPE ENTRY	TEXT/DESCRIPTION	REMARKS/NOTES
1-3	1-52	Headers		
4	1-3	Data	Document Identifier Code	ISU/MSI/DOR
	4-6	Data	Delivery Destination	
	7	Data	Issue Exception Code	
	8	Data	Blank	
	9-10	Data	Unit of Issue	
	11-15	Data	Quantity	
	16	Data	Blank	
	17-22	Data	Supplementary Address	
	23	Data	Transaction Exception Code	
	24	Data	Item Record Budget Code	
	25	Data	FAD	
	26	Data	Controlled Item Code	
	27-28	Data	System Designator	
	29-31	Data	Project Code	
	32-33	Data	Priority	Note 1
	34-36	Data	Required Delivery Date	Note 2
	37-38	Data	UJC	
	39-42	Data	Blank	
	43	Data	Supply Condition Code	
	44-45	Data	Blank	
	46-52	Data	Unit Price	

11A6.4.1. The remainder of the data is identified by block number.

Table 11A6.2. Output Format.

BLOCK NUMBER	TEXT/DESCRIPTION	REMARKS/NOTES
1	Total Price	
2	Ship from SRAN	
3	Blank	
4	Mark For	
5	Document Date	
6	National Motor Freight Classification Code	
7	Blank	
8	Type Cargo Code	
9	Controlled Item Code	
10	Blank	
11	Quantity Unit Pack Code	
12	Blank	
13	Blank	
14	Blank	
15	Shelf Life Code	
16	Special Packing Instructions Type Cargo Phrase(s)	Note 3
17	Controlled Item Code Phrase Item Nomenclature and ERRCD	
18	Blank	
19	Blank	
20	Blank	
21	Blank	
22	Blank	
23	Blank	
24	CONSTANT: DOC NBR & SUFFIX	Note 4
25	CONSTANT: STOCK NUMBER	Note 5
26	CONSTANT: RIC, UI, QTY, COND, COG, UNIT PRICE	Note 6
27	CONSTANT: ADDITIONAL DATA	Note 7

Table 11A6.3. ISG Order Code.

CODE	PHRASE
2	INACTIVE ITEM
3	CONDEMNED ITEM
4	TCTO MODIFICATION REQUIRED
5	NON-PUB ITEM
9	VERIFY TECHNICAL APPLICATION

NOTES:

    1. For off-base supply points issues, the computer assigns priority 06.

2. The following information applies:

   a. If applicable, positions 34-35 contain the advice code.

   b. If the activity code is P, position 36 contains the authority for issue flag.

   c. If not applicable, positions 34-36 are blank.

3. The following information applies:

   a. If applicable, this field contains special packing instructions and Type Cargo Phrase(s).

   b. If collocated, then the phrase: COLLOCATED MSI.

4. This block contains bar coded document number and demand code for off-base organizations only.

   a. If the transaction the phrase **MICAP REPORTABLE** contains a MICAP UJC,

   b. If applicable, the phrase **FREE ISSUE**

5. This block is multiple purpose. The following information will be printed.

   a. If applicable, the constant **TRANS COPY**. (NOTE: b, c, and d will not print).

   b. The constant WHSE LOC: followed by the warehouse location.

   c. If applicable, the tote box number.

   d. If the transaction,

      (1) Is for unserviceable issue, the phrase UNSERV ISU.

      (2) Results in serviceable balance being reduced to zero (0),the phrase SERV BAL = 0.

   e. The constant STOCK NUMBER: followed by the issued stock number.

   f. The constant SHIP TO ADDRESS: followed by the organization title, parcel post address or delivery destination address, and zip code. If the delivery destination record is not loaded, the phrase NO DEL-DEST RCD LOADED will be printed.

   g. If applicable, the phrase CALIBRATION REP AND RETURN or AIRLIFT INVEST-MENT ITEM.

6. This block is multiple purpose. The following will be printed.

   a. If the item record functional check flag is equal to 1, the phrase *FUNCTIONAL CHECK MAY BE REQUIRED*.

   b. If the item has an Issue Exception code, the issue exception phrase from the exception phrases record.

   c. The constant TYPE TRANS: followed by DIFM T/I and the quantity, EAID, MRSP, MSK, WRM, WRM/EMS, SUPPLY PT, BENCH STOCK, EOQ, NON-DIFM, or NON-EAID.

   d. If the request is for ERRCD XD or XF

      (1) And the MPC is 3, then 3-CRITICAL

      (2) And the MPC is 4, then 4-REQUIREMENT

      (3) And the MPC is 7, then 7-EXCESS

      (4) And the MPC is C, then C-INTENS MGT

      (5) And the MPC is L, then L-SUPPLY CRIT.

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e. If the ERRCD is XF3 and the 102-REPR-ITEM-DISP-FLG is an N, the phrase *DO NOT CONDEMN FOR FAIR WEAR AND TEAR*

f. If applicable, *WORK STOPPAGE*.

g. If 101-SHELF-LIFE-CODE > 1, *DATED ITEM*.

h. If 101-WARRANTY-CODE = 1, *PACER WARRANT 390 SERIAL NUMBER REQD ON TIN*.

i. If the item is in an ISG, the constant ISG ORDER CD: the use code, the order code, and the stock number.

j. If the request is for a bench stock item, the constant ORG BIN LOC: and the bin location.

k. If the first position of the input document number = S, the constant SUP PT LOC: and the location from the SUPPLY-POINT-DETAIL.

l. If 101-ISSUE-EXCPTN-FLG = B, the phrase WARRANTY/GUARANTY ITEM MODEL#___ SERIAL#___*.

m. If 101-SUSPECT-MATERIAL = 1, the phrase SUSPECT ITEM INSPECT PRIOR TO DELIVERY.

n. The constant APPL CD: followed by the 101-APPLICATION-CODE.

o. If the request is for MRSP, MSK, WCDO, or IRSP, the constant LOC CD: followed by the location code.

7. This block is multiple purpose. The following will be printed.

a. If both the 101-SPI-INDICATOR and the 101-FOAM-IN-PLACE-1 contain data, the phrase REUSABLE CONTAINER.

b. If the 101-RAMPS-REPORT-CODE = 5 or 7,the phrase *CRIT ITEM*.

c. If applicable, *PME NUMBER___*.

d. If 101-AFTO-FORM-95-CODE = Y, the phrase *AFTO FORM 95REQUIRED*.

e. If the issued or released stock number is in an ISG and the last position of the ISG ORDER CODE is numeric, then the following phrase corresponding to the number will be printed. (See above table: **Table 11A6.3.**. ISG Order Code.)

f. If the first position of the ISG order code of the item issued or released is numeric, the phrase SUBSTITUTE - VERIFY TECHNICAL APPLICATION will be printed.

g. If the first position of the subgroup code of the item issued or released is equal to the requested item, the phrase SUBSTITUTE/INTERCHANGEABLE ITEM will be printed.

h. If the first position of the subgroup code of the item issued or released is unequal to the requested item, the phrase SUBSTITUTE-VERIFY TECHNICAL APPLICATION PRIOR TO USE will be printed.

i. If the subgroup code is not 4 and the TCTO flag contains a 1 on the item record, the phrase TCTO MODIFICATION MAY BE REQUIRED will be printed.

j. If the input is a part/reference number request, the phrase PART NBR REQUEST VERIFY TECHNICAL APPLICATION will be printed.

k. If the Repair Cycle record NRTS-1 flag field contains a Y, the phrase NRTS-1 EXPEDITE BENCH CHECK will be printed on issue and due-out release documents except for activity codes S, M, U, and W.

l.   If applicable, the last eight positions of the input document number will be printed.

m. If the item record contains an applicable precious metal flag, the precious metal phrase will be printed.

n.   If bar-coding capability exists, this block will contain a bar-coded transaction date and serial number. Not applicable to Transportation or on-base organizations. Bar coding will be printed when processing documents for off-base organizations.

o.   This block will contain the phrase SIGNATURE/DATE:_____.

p.   This block will contain the requisition date and time.

q.   This block will contain the current Julian date followed by a slash (/) and the current system time.

r.   This block will contain the phrase PRINTED NAME/ TIME:_____.

ATTACHMENT 11A-7

ISSUE TRANSACTION EXCEPTION CODES

11A7.1. Purpose.

11A7.1.1. To describe transaction exception codes and the effect each code will have on how the input is processed.

11A7.1.2. To provide the dual TEX code where two or more processing effects are applicable.

NOTE: Use of the dual issue transaction exception code has the same effect on transaction processing as the normal transaction exception code except that the output issue document will be printed on the input terminal.

11A7.1.3. To show the issue transaction exception codes and their effect on the processing of an issue request (see note 1).

11A7.2. Codes and Explanations.

Table 11A7.1. Codes and Explanations.

TEX	DUAL TEX	DESCRIPTION AND EFFECT ON PROCESSING
B	S	REIMBURSEMENT REQUIRED. This TEX code is used as (Note 2) determined locally and/or by the major command to identify those inputs by nontenant organizations that require reimbursement.
C	NA	SUBSTITUTE ISSUE. This TEX code is used to issue to a detail record such as MRSP, IRSP, WRM, Supply Point, and bench stock when another asset is available under a different NSN than the prime is acceptable but was not issued under program control.
D	R	REIMBURSEMENT NOT REQUIRED. This TEX code is used as determined locally to identify those inputs that do not require reimbursement; that is, redistribution of excesses, etc. Do not use this code without the approval of the Funds Management. Also, this code is used for the free issue and free backorder/DOR of selected B/C 8 assets. This will enable the customer to backorder/DOR future requirements on a non-reimbursement basis. This pertains to activity code X, R, J, and D assets only. The Funds Manager is responsible for the complete review of TEX D issues and due-outs. Initially, the Funds Manager must receive a list of selected B/C 8 NSNs identified as nonreimbursable issue from an appropriate higher authority; (i.e., MAJCOM, System Program Director, or Air Staff). With this justification, the Funds Manager will review and approve each nonreimbursable item. To ensure that only the approved NSNs are issued free, the Funds Manager will review the Base Supply Surveillance Report (D20), Part One, Free Issue and Credit Code Y Turn-ins. If there are trans-actions appearing on the D20 that were not authorized, each transaction will be RVP and reinput without TEX D.
E	NA	NO END ITEM DOCUMENT NUMBER ON AWP REQUEST. Normal mark-for field edits apply.
F	NA	ISSUE FROM DETAIL. Do not replenish the supply point, MSK, WRM, or MRSP detail.
G	NA	DO NOT REQUISITION. Suppress other asset notice (Processing will be the same as TEX code 7.)

TEX	DUAL TEX	DESCRIPTION AND EFFECT ON PROCESSING
H	NA	DO NOT ISSUE, DO NOT REQUISITION, ESTABLISH DUE-OUT. Due-out will be established, assets will not be issued, and requisition action will not be taken. The due-out will be unobligated until requisitioned from other than a free source of supply. See chapter 9 for DRMO procedures, chapter 26 for chemical warfare and unfunded mobility supplies and equipment, and chapter 15 for CEERS L and P equipment brochure items. This code is restricted to DRMO withdrawals, chemical warfare gear, unfunded mobility supplies and equipment, and CEERS L and P equipment brochure items.
I	NA	BYPASS REJECT 488. This TEX code will bypass reject 488 for a UND C request when a shipment suspense detail is on file for assets transferred to DRMO with supply condition code A. For a UND C request, processing is the same as a blank TEX code.
J	ISU	Bypass CMOS ICI when processing inline to preclude creation of shipment suspense record and to produce a DCR.
L	NA	ISSUE FROM SUPPLY POINT DETAIL. This code applies only to supply point details for type account code K, type authorization codes C, I, P, S, T, or Z, nonadditive details. Processing is the same as TEX code F, except that the program will automatically interface with the FSP program to reduce the authorized quantity on the supply point detail by the quantity in the MSI.
M	NA	REINPUT OF KILLED ISSUE REQUEST. When used, it will cause requisitioning action.
O	NA	Internally assigned by DIT/ISU program for JCS/OSD requirements within project code 9xx.
Q	ISU	Bypass CMOS ICI when processing post-post to preclude creation of shipment suspense record and to produce a DCR.
R	NA	ISSUE FROM SUPPLY POINT DETAIL. This code applies only to supply point details for type account code K, type authorization codes C, I, P, S, T, or Z, nonadditive details. Processing is the same as a blank TEX code, except that the program will automatically interface with the FSP program to reduce the authorized quantity on the supply point detail by the quantity in the MSI.
T	NA	ISSUE REQUESTED SN ONLY. When used, the ISG group will be bypassed and the stock number requested will be issued or backordered. When the input results in a due-out of an item record with a relationship code of M or I, an F017 management notice will be produced.
U	NA	DO NOT ISSUE. Establish due-out (for unsupportable code R MRSP/IRSP requirements only)
W	NA	POST-POST. Same as TEX 6, with the exception that the SBSS generated requisition date at time of processing (instead of the date in the document number) is assigned to the ISU/DOR field on the DIFM detail. TEX code W is applicable only to MSI inputs.
X	NA	SHIP TO SUPPLEMENTARY ADDRESS. When this code is used in support of project COOL BARGE (175) or PACER GOOSE (Y31), the project code must be 175 or Y31 if automatic due-out and requisitioning are required. For other uses when TEX X is contained in the due-out detail, the requisitioning programs will place the first six positions of the organization title in the supplementary address of the due-in detail and requisition. (See chapter 9 for requisitioning procedures.)
Y	NA	COMBINATION TEX E, 5, AND 7. Do not requisition. Disregard edits for end item document number and reasonable quantity.
Z	NA	DO NOT ISSUE, DO NOT REQUISITION, ESTABLISH MEMO DUE-OUT. This code will be used to establish an obligated memo due-out. On-hand quantities will be issued/released only when the specified due-in linked to the due-out is received.
1	NA	DO NOT REQUISITION OR AUTOMATICALLY RELEASE DUE-OUT. Same as TEX 7. In addition, the due-out release programs will not automatically release due-outs.

TEX	DUAL TEX	DESCRIPTION AND EFFECT ON PROCESSING
2	K	DISREGARD AUTHORIZED VS ON-HAND QUANTITY EDIT ON (Note 2) ISSUE TO SUPPLY POINT, MSK, WRM, OR MRSP.
3	NA	BYPASS FUNDS AVAILABILITY ON THIS REQUEST. Do not use this TEX code without prior approval of the budget officer. See chapter 7 for reject 907.
4	V	FILL OR KILL. The quantity that cannot be filled (Note 2) will be killed. Demand data are not updated for the killed portion of the issue request. (Activity codes C and L are not authorized to use this code.)
6	NA	POST-POST. For the input stock number and system designator, the total balance must be sufficient to process the input quantity, or the request will be rejected. Reject 290 will freeze all item records of the input stock number and system designator with freeze code I. Post-post transactions should be held to an absolute minimum since they increase the possibility of errors and warehouse refusals.
7	P	DO NOT REQUISITION. If the request cannot be filled (Note 2) and results in a due-out, the due-out will be memo and requisitioning action will not be taken. The program will bypass authorized quantity edits when used on issue to WRM or MRSP details.
8	NA	DO NOT ISSUE. Establish a due-out and disregard reasonable quantity edit. If type account code is B, a firm obligated due-out will be established and requisitioning action taken. If type account code is E and the item record budget code is Z or 9, establish a memo unobligated due-out. No requisitioning action will be taken. If type account code is E and the item record's budget code is alphabetic (except Z), this TEX code will be bypassed by the issue programs. See chapter 22 for equipment due-out procedures.
%	NA	REDUCED PRICE ISSUE. At the option of the Chief of Supply, items with MIC 3, 4, or blank and ERRC XB3 or NF1 (with IEX E/6 or 3/K) may be offered for sale at a reduced price (in lieu of transfer to disposal) after 365 days in retention. ERRC XB3 or ERRC NF1 (with IEX E/6 or 3/K) items with MIC 1 or 2 assigned may be sold at a reduced price after 700 days in retention (i.e., 30 days before the full retention period is met). Budget codes 1 and 9 are the only budget codes allowed. The percentage discount (from 01 up to a maximum of 99 percent off) is also a Chief of Supply option. Only items on-hand will be discounted and backordering at a reduced price is not allowed. To ensure only items approved by the Chief of Supply are issued, the Funds Manager should review the Base Supply Surveillance Report (D20), part 11, Reduced Price Issues. Issue inputs not meeting the above conditions will produce a non-cumulative 001 reject (see chapter 7 for corrective action).
@	NA	PRINT OUTPUT DOCUMENT OR INPUT FUNCTION. May be used on UND A or B ISU inputs to bypass assignment of TEX code 4 when original input resulted in a 295 reject. When TRIC is MSI, this code is authorized for unserviceable MRSP and IRSP issues.
. (period) (12-8-3 punch)	NA	Internally assigned by issue program to allow issue of excess EOQ POS above requisition objective to satisfy initial WRM requirements. Unsatisfied quantity will be backordered with TEX period (.). This TEX code is applicable only to supportable WRM requirements, budget codes 1 and 9, ERRCD XF and XB.

NOTES:

1. TEX codes are not authorized and will be blanked under program control for part number requests (P in the first position of the stock number).

   a. If a reject condition occurs which requires a TEX code (for example, 260 (TEX E), 499, etc.), use the part/reference number to obtain the stock number.

   b. If the stock number is applicable to the part number requested, reprocess using the stock number.

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2. Use of the dual issue transaction exception code has the same effect on transaction processing as the normal TEX except that the output issue document will be printed on the input terminal.

ATTACHMENT 11A-8

DEMAND CODE

11A8.1. Purpose. To explain the one-position alpha code used on issue requests to indicate how to accumulate demand information for stock leveling and DIFM control.

Table 11A8.1. Demand Codes.

		FOR SUPPLIES	
DEMAND CODE	**TYPE ISSUE**	**DESCRIPTION/EFFECT**	**NOTES**
I, J, K, L, M	INITIAL	DESCRIPTION. A request to satisfy original shortage/installation or later losses to original installed items. No turn-in of an unserviceable item is involved. EFFECT. Initial requests are not considered as demands against Supply; consequently, data are not updated on the item record and DIFM control is not established. Initial issues for repair cycle items will be justified as explained in **Section 11B**. Demand codes I, J, K, L, and M are converted to N when processed to a depot.	See Notes 1, 2, and 5 for additional information. See Note 6 for examples.
C	CONTRACTOR	DESCRIPTION. A request from a contractor for items required in support of authorized contracts. This code is used only when it is anticipated that a like item will not be returned. EFFECT. Contractor support issues will not update the item record demand data. DIFM control is not established on this demand code.	
R, T	RECURRING	DESCRIPTION. A request to replace a like item that is suspected to be or is actually unserviceable, or one that is condemned. Also for items commonly required in day-to-day operations which probably will be needed again. EFFECT. Recurring requests will update the item record date of first demand (if blank), date of last demand, number of demands, and cumulative recurring demands. This demand code will establish DIFM control and record repair cycle data on the repair cycle record when the removed item is returned from maintenance shops.	See Note 3 for restrictions. See Note 7 for examples.

		FOR SUPPLIES	
DEMAND CODE	**TYPE ISSUE**	**DESCRIPTION/EFFECT**	**NOTES**
N, U	NON-RECUR-RING	DESCRIPTION. A request made for a requirement known to be a one-time occurrence--for example, a MWO kit for application or an application or an initial request for stockage. Requisitions will be coded nonrecurring when the demand is anticipated to be nonrepetitive. EFFECT. Nonrecurring demands are not considered as demands against Supply; consequently, demand data are not updated on the item record. This demand code will establish DIFM control, but it will not record repair cycle data on the repair cycle record. This code will be used on all issues to supply point, MSK, and MRSP details, but DIFM control and repair cycle data will not apply.	See Note 3 for restrictions. See Note 4 for nonrecurring demands. See Note 8 for examples.

Table 11A8.2. Request for Equipment Codes.

CODE	DESCRIPTION	FOR EQUIPMENT USE WITH ADVICE CODE	EXAMPLE
I	Initial Shortage		6H or 6J
R	Replacement	6F or 6G	
N	Replacement of Loss to Air Force Equipment Management System	6F or 6E	Initial issues to CE real property, training devices, bench mockups; all issues to other governmental agencies; replacement for loss reported on relief of accountability documents (for example, DD Form 200, IAD, etc.).

NOTES:

1. The following information applies:

    a. If it is determined to phase out items in stock due to lack of use or end item phasedown, assign demand code N to all issue requests to prevent updating demand data.

    b. If for issues requests for munitions CAD/PAD items, assign demand code N.

2. Assign the demand codes as follows:

    I Initial Issue
    J Initial Issue--Training Aids.
    K Initial Issue--Special Projects.
    L Initial Issue--Assembly/Disassembly.
    M Initial Issue--Mockup/Test Stand.
         N Initial Issue--All other.

3. Use of demand codes T and U is restricted to ICBM maintenance organizations.

4. The following information applies:

    a. If the request is for requisitions, the issue demand code is converted (see chapter 9, attachment 9C-3) Requisition Demand Code.

    b. If the request is for documents that remain within the SBSS, demand code I is defined as stated above in note 2.

    c. If the request is for documents that are external to the SBSS, demand code I is defined as inactivated item demand. This code will be entered only in requisitions (A0x) applicable to inactivated items by the DAAS. See DoD 4000.25-1-M (previously DoD 4140.17-M) (MILSTRIP), attachment B8-1.

    d. If the request is for equipment, use the following codes: (See above table: Table 11A8.2. Request for Equipment Codes.)

5. The following information applies:

    a. If demand code I is used on an issue request to a supportable MRSP detail, any quantity above the requisitioning objective will be issued and any remaining quantities will be backordered.

    b. If for unsupportable MRSP detail quantities, always backorder.

6. Examples for initial requests are requests for initial shortages, requests for items to be installed in bench test sets/mockups, and requests for items lost in flight, fire, or crash. In addition are requests for TCTO kits and requests for bits and pieces to build TCTO kits. Also included are initial establishment or increases to authorized quantity for WRM, MRSP, and IRSP.

7. Recurring requests include day-to-day issues for normal operations including maintenance, time change requirements, and equipment items for which replacement is anticipated. Recurring requests are used for any item for which a continuing requirement is expected to exist. Recurring requests may also be used for regularly scheduled transient flights.

8. Nonrecurring requests include items issued to perform modification, replacement items in kits with a newer item (retrofit), and requests for nonregularly scheduled transient aircraft support when the item requested is not common to the system supported by the base.

ATTACHMENT 11A-9

IEX

11A9.1. Purpose. To explain the one-position A/N code used on item records to identify issue conditions unique to an item. This code is loaded to phrase records with an FXR input, see chapter 27 and is assigned to item records by FCD inputs see chapter 19.

11A9.2. Rules.

11A9.2.1. Major commands/bases assign issue exception codes to identify dual conditions such as standby items required for time change. Dual codes will not be assigned for IEX 3, 4, 6, 7, 8, 9, B, E, F, L, M, N, or O.

11A9.2.2. Issue exception codes are used by programs for decisions. If a conflict exists on assignment of two or more issue exception codes, local management will determine the appropriate code to be assigned.

11A9.2.3. Issue exception codes P-Z assigned by major commands and bases may be loaded with an asterisk (*) in the first position of the phrase. (All phrases which contain an asterisk in this position will be printed on the issue document.)

11A9.3. Format. The ENC on the exception phrase record determines processing as follows:

Table 11A9.1. ENC Format.

ENC	INPUT IEX: ITEM RECORD IEX	ACTIONS	NOTES
R	UNEQUAL	Reject Input	
R	EQUAL	Process	
P	UNEQUAL	Process	
P	EQUAL	Process	

Table 11A9.2. ENC Codes.

CODE	ENC	EXCEPTION PHRASE	MANAGER	NOTES
1	R	*STANDBY ITEM	Stock Control	
2	UNUSED (RESERVED FOR (HQ SSG)			
3	R	*BASE SERVICE STORE ITEM	Base Service Store	
4	R	*POST-POST (RANDOM LENGTH ITEM)	Storage and Issue	
5	R	*TIME CHANGE ITEM	Repair Cycle Support	
6	R	*IE ITEM	Individual Equipment Element	Note 1
7	P	*GENERATES HAZARDOUS WASTE	Inspection Section	Note 7
8	P	*HEALTH HAZARD--MEDICAL NOTIF REQD	Inspection	Note 2

CODE	ENC	EXCEPTION PHRASE	MANAGER	NOTES
9	P	*HEALTH HAZARD--MEDICAL CERTIF REQ'D	Inspection	Note 2
A	R	RESERVED FOR SSG		
B	P	*WARRANTY/GUARANTY OR SERIAL NUMBERED ITEM	Inspection	Note 9
C	R	*MWR Peculiar Items	DP/Individual Equipment Element	
D	R	DO NOT B/0	Stock Control	Note 3
E	R	*RETAIL OUTLET (IEE)	IEE	
F	R	*BREAKDOWN INTO COMPO-NENTS	Inspection	
G	R	*CIVIL ENGINEER ITEM	Civil Engineer	Note 4
H	P	*ENGINE MANAGER CON-TROLLED ITEM	Repair Cycle Support	Note 6
I	R	RESERVED FOR SSG		
J	R	RESERVED FOR SSG		
K	R	*RETAIL OUTLET (BSS/TIC)	General Outlet (BSS/TIC)	
L	P	RESERVED FOR SSG		
M	R	*ITEM CONTAINS ODC WAIVER REQ'D	Inspection	Note 8
N	P	SENSITIVE/PILFERABLE ITEM--AUTH ON BENCH STOCK	Materiel Support	
O	P	*BASE/COMD INTENSIVE MGT ITEM		Note 5
P-Z	P or R	ASSIGNED AS REQUIRED BY MAJOR COMMAND AND BASES		Note 5

NOTES:

1. See chapter 23, section 23E for procedures on IE items.

2. See chapter 14, section 14B for proper assignment of these codes.

   a. If the COS directs, change the ENC to R for IEX 8 and IEX 9.

   b. If the ENC is not changed to R for IEX 9, establish procedures to ensure the DD Form 1348-1A contains the required certificate (see chapter 14, section 14A).

3. IEX D is assigned by the Stock Control to improve their ability to satisfy customer requirements. It is used to prevent an automatic backorder of items which cannot be requisitioned online. An example of when this code may be used is when the item is assigned an REX code 4, has a REX code 5, or requires additional information from the customer prior to requisitioning, or when the item has a NPPC 2, 3, 5, or 9 and a replacing stock number is available. These examples are not all inclusive. Processing instructions for each of the items assigned this code should be readily available when a reject occurs so processing actions are not unnecessarily delayed. Processing actions may be entered in the item record nomenclature field which is printed on the 289 reject notice. When the nomenclature field is used, the guidelines listed below must be followed:

    a. Processing instructions entered in the nomenclature field must be complete and understandable. The intent of using this method is to provide enough information on the 289 reject notice so processing of the customer request is not delayed.

    b. Standard phrases such as: ORDER NHA, USE 1560001234567BF, or ORDER REPAIR KIT should be used instead of local abbreviations.

    c. Do not use the nomenclature field when processing instructions require extensive explanation, multiple stock numbers, or information which exceeds the available positions of the nomenclature. In these cases, use either the ECC for the REX assigned (if applicable) or an ECC for the IEX D. Remember, the objective is to make it easier to satisfy customer demands without unnecessary delay. Any method that satisfies this objective is allowed if locally documented in either a supplement or a local operating instruction.

4. IEX G is assigned see chapter 31.

5. The following information applies:

    a. If the major command desires, maintain ECC records for issue exception codes P through Z.

    b. If local management desires, maintain ECC records for issue exception codes 1 through 9 and A through O. Normally, records are not maintained for these.

6. Assign IEX H to QEC kits and afterburners see chapter 21, section 21S.

7. Assign IEX 7 to all hazardous materiel/waste item records see chapter 21, section 21Z. IEX 7 will not be used in place of IEX 8 or 9.

8. Assign IEX M to items determined by the HAZMART/BES as containing ODCs. All requests must be accompanied by an approved Air Force waiver. For local purchase see section 11B.

9. IEX B is not required for serialized small arms NSNs which have a serialized report code (SRC) A assigned or COMSEC NSNs which have an SRC of C assigned. COMSEC NSNs with MMC codes of CA, CK, CL, CO, CR, and CY must have an SRC of C loaded on the item record. SRCs are normally loaded automatically via BME transactions from the Cataloging and Standardization Center (CASC).

ATTACHMENT 11A-10

RESERVED

11A10.1. Reserved For Future Use.

ATTACHMENT 11A-11

UJC

11A11.1. Purpose. To explain the two-position A/N code used on SBSS issue requests to determine the urgency of need and type of requirement (justification) as described below. USAF standard UJC will be used for all non-MICAP issue requirements.

11A11.2. Rules. When MICAP issue requests are verified, manually replace the first position of the USAF standard UJC with the SBSS MICAP UND flag 1, J, or / and the computer will perform the following:

11A11.2.1. Uses these MICAP UND flags as an SBSS programming convention to create a MICAP condition code.

11A11.2.2. Creates the authorized combinations of these MICAP UND flags with second position of the standard UJC codes and the corresponding MICAP condition codes as listed below.

11A11.2.3. Changes the MICAP UND flag to the appropriate USAF standard UND for all MILSTRIP documents.

11A11.3. Format. Assign and use UJCs as follows.

Table 11A11.1. Format.

CONDITION	DESCRIPTION	SBSS MICAP UND/UJC FLAG	MICAP CONDITION CODE	USAF STANDARD URGENCY JUSTIFICATION CODES	NOTES
NMCS	Aerospace vehicle not mission capable supply (includes ICBM)	1A	G	AA -- --	
PMCS	Aerospace vehicle partial mission capable supply (includes ICBM)	JA	F	AA -- --	
BD	Battle damage	/A	M	AA -- --	
ROCP	Radar out of commission for parts (equipment out of commission)	1C	K	AC BC CC	
ROLP	Radar out of commission for parts (equipment operating in limited or restricted capacity)	JC	L	AC BC CC	
NAIOP	Navigational aids inoperative for parts (equipment out of commission)	1D	K	AD BD CD	
NAILP	Navigational aids inoperative for parts (equipment operating in a limited or restricted capacity)	JD	L	AD BD CD	

CONDITION	DESCRIPTION	SBSS MICAP UND/UJC FLAG	MICAP CONDITION CODE	USAF STANDARD URGENCY JUSTIFICATION CODES	NOTES
CCMEIP	Communications/crypto/ meteorological equipment inoperative for parts (includes L systems) (equipment out of commission)	1E	K	AE BE CE	
CCMEIP	Communications/crypto/ meteorological equipment inoperative for parts (includes L systems) (equipment operative in limited or restricted capacity)	JE	L	AE BE CE	
VDP	Vehicle deadlined (inoperative) for parts	1F	V	AF BF CF	
PMCS	P-15 fire fighting vehicle partial mission capable supply	JF	N	AF BF CF	
AGEOCP	Aerospace ground equipment out of commission for parts (includes an inoperative test station segment if required to repair an essential asset listed in the command Mission Essential Spares Listing (MESL))	1G	W	AG BG CG	
AGEOLP	Aerospace ground equipment out of commission for parts (equipment operating in limited or restricted capacity)	JG	R	AG BG CG	
ECM	Electronic warfare pod inoperative or missile or drone not mission capable supply (excludes ICBM)	1H	E	AH BH CH	
MUNITIONS	Aerospace munitions not mission capable supply	--	--	AJ BJ --	
WS	Industrial/production in repair, modification, or manufacture of primary weapons, equipment, or supplies, having a work stoppage due to lack of materiel	--	--	AK BK --	1

CONDITION	DESCRIPTION	SBSS MICAP UND/UJC FLAG	MICAP CONDITION CODE	USAF STANDARD URGENCY JUSTIFICATION CODES	NOTES
VRP	Vital base real property facility inoperative (includes missile RPIE, fuels laboratory and servicing facilities)	--	--	AL BL CL	
ENG NMCS	Aerospace engine not mission capable supply	1M	E	AM BM CM	
RDTP	Research/development/test engineering test project stopped for supplies	--	--	AN BN CN	
PMEL	Parts required for repair of non-MICAP reportable items by precision measurement equipment laboratories	--	--	AO BO CO	
NMCS	MICAP reportable precision measurement equipment inoperative for parts (equipment out of commission)	10	W	AO BO CO	
PMCS	MICAP reportable precision measurement equipment inoperative for parts (equipment operating in a limited or restricted capacity)	JO	R	AO BO CO	
TDIOP	Training equipment trainer cannot be used to perform any degree of its designated training objective	1P	G	AP BP CP	
TDILP	Training equipment trainer can be used but is not capable of performing all of the command training objectives due to one or more designed capabilities being inoperative	JP	F	AP BP CP	
DD	Delayed discrepancy entry records	--	--	-- BQ CQ	
AWP	Materiel required to repair unserviceable recoverable assets in the repair cycle that need parts to return them to a serviceable condition	--	--	AR BR --	
HWM	Materiel required to maintain health, welfare, morale or supported personnel	--	--	-- BS CS	

CONDITION	DESCRIPTION	SBSS MICAP UND/UJC FLAG	MICAP CONDI-TION CODE	USAF STANDARD URGENCY JUSTI FICATION CODES	NOTES
WRM	Mobility kit, mobility equipment shortages, war consumables inviolate level, Harvest Eagle replacement requirements, LOGDET Mobility requirements	--	--	-- BT CT	2
TCTO	Materiel required to com-ply with time change/time compliance TOs	--	--	AU BU CU	
MEE	Initial/replacement of con-trolled mission equipment (including SPRAM requirements) and station set, and housekeeping set items	--	--	AV BV CV	3
WOR	Work order requirement not otherwise described	--	--	AW BW CW	
EAID	Initial/replacement of EAID shortages not other-wise described	--	--	-- -- CX	
NAIRS	MICAP reportable air-borne image recording and support equipment	1Y	P	AY BY --	
PMCS	MICAP reportable air-borne image recording and support equipment partial mission capable	JY	F	AY BY --	
HPMSK	Initial or replacement requirements in support of high priority mission sup-port kits (MRSP details containing type WRM spares code F). This UJC will be assigned under pro-gram control as appropri-ate.	--	--	-- BT --	
IJC	All requirements not other-wise described	--	--	AZ BZ CZ	
DC	Disease or calamity: Med-ical disaster relief supplies or equipment to prolong life in case of critical injury, fatal disease, or calamity	--	--	AZ -- --	4

CONDITION	DESCRIPTION	SBSS MICAP UND/UJC FLAG	MICAP CONDI-TION CODE	USAF STANDARD URGENCY JUSTI FICATION CODES	NOTES
EIC	Organizational clothing to provide a minimum of essential clothing to an individual	--	--	-- BZ --	

NOTES:

1. UJC AK and BK are used only by AFMC activities with SRAN 7048 or 2180, or any SRAN within the 20 or 23 series except 2300.

2. Submit requests for new or increased pre-positioned WRM requirements using UND C as the normal method. If an overriding operational situation justifies immediate supply support, the using major command may authorize the use of UND B.

3. Use UJCs AV and BV when circumstances such as unit activation, deployments, etc., dictate the use of priority requisitioning to obtain equipment and when the lack of which would prevent or impair the accomplishment of the unit's mission.

4. Establish a FAD 3 due-out for DC requirements. UJC AZ will create a priority 03 requisition and a due-out; UJC BZ will create a priority 06 requisition.

ATTACHMENT 11A-12

FADS

11A12.1. Definition.

11A12.1.1. The FAD is a one-position numeric character entered on issue requests to signify the relative order of importance of an activity requesting supplies and equipment.

11A12.1.2. This code is used with the UJC code to determine the priority designator to be entered in a requisition.

11A12.1.3. The HQ USAF Program Documents (short title PD) is the authority for the assignment of FADs on an initial and continuing basis to Air Force sections/elements, activities, and projects. (See chapter 9, attachment 9C-4 for further explanation of this designator.)

11A12.2. Rules.

11A12.2.1. If the requesting organization is a service organization and the required item is to be used in direct support of an organization having a higher priority FAD, then the requesting organization will use the FAD of the organization being supported. (See chapter 27, section 27Q for procedures on loading and changing the FAD.)

11A12.2.2. When higher FAD requirements are supported but are not predominant on a routine, continuing basis, the FAD override option will be used on individual issue requests.

11A12.2.3. When higher FAD requirements are supported on a routine, continuing basis, but are not predominant, a separate OCCR will be established for the higher FAD requirements.

11A12.2.4. When higher FAD requirements are predominantly supported, the higher FAD will be loaded to the existing OCCR.

11A12.2.5. If blank on the issue request, the issue program will assign the FAD from the organization record.

11A12.2.6. These procedures should also be used to establish FAD override support for special emphasis programs listed in the USAF PD.

NOTE: These procedures should not be used for routine administrative support.

ATTACHMENT 11A-13

UND

11A13.1. Purpose. To explain the one-position A/N character used to express varying degrees of urgency when operational MICAP is jeopardized due to materiel nonavailability. It is also used by the requisitioning programs to determine priority.

11A13.2. Rules. The UND is reflected in the first position of the UJC (see **Attachment 11A-11**). For more detailed description of UND A, B, and C (see volume 1, part 1, chapter 24)**.**

11A13.3. Format. Assign and use UND as follows.

Table 11A13.1. Format.

UND CODE	ASSIGNMENT AND USE
A	Use when continued materiel non-availability results in a force/activity unable to perform its combat/support missions or tasks or its training for such missions or tasks. The commanding officer will be responsible for ensuring that the urgency of the requirement is commensurate with the assigned objectives. Requirements for MICAP reportable weapon systems or end items will be backordered as MICAP (UND 1, J, /) or as a delayed discrepancy (UND B) except time change/TCTO requirements. UJC AA, AZ, and AW are not used for backorders against an aircraft tail number/MICAP reportable SRD.
1	Lack of the requested item prevents mission accomplishment because the end item is not operationally ready, out-of-commission, or inoperative. If used (see **Attachment 11A-11**), this code will compute MICAP condition codes E, G, K, P, U, V, or W and produce a MICAP report if the SRD is MICAP reportable. The computer converts this code to UND A for determining the appropriate requisition priority. **NOTE:** If you use this code, be prepared to justify it.
J	Lack of the requested items impairs primary mission accomplishment because the end item is not fully equipped or is operating in a limited or restricted capacity. If used (see **Attachment 11A-11**) this code will compute MICAP condition codes F, L, or R and produce a MICAP report if the SRD is MICAP reportable. The computer converts this code to UND A for determining the appropriate requisition priority. **NOTE:** If you use this code, be prepared to justify it.
/ (slash)	Requested item is required to satisfy a MICAP requirement caused by battle damage. If used (see **Attachment 11A-11**) this code will compute a MICAP condition code M and produce a MICAP report if the SRD is MICAP reportable. The computer converts this code to UND A for determining the requisition priority. This code is only authorized when the MICAP condition was caused by hostile actions.
B	Use when the item required is one which impairs assigned combat/support mission or tasks of the force/activity involved. Also use when the training for such missions and tasks can be accomplished, but with decreased effectiveness and efficiency. To determine effectiveness and efficiency, consider such alternatives as work-around methods, emergency procedures, controlled cannibalization, equipment redundancy, modification of equipment, use of substitutes, etc. This code may also be applied when a force/activity anticipates that materiel deficiencies will prevent performance of assigned missions or tasks, if materiel is not available during the following time frames:
	--Requisitioners with FADs I, II, or III:
	--CONUS: Days 8-11 (inclusive)
	--Overseas: Day 13-16 or day 18-21 (inclusive) (depending on geographical area)
	--Requisitioners with FADs IV or V:
	--CONUS: Day 12-24 (inclusive)

UND CODE	ASSIGNMENT AND USE
	--Overseas: Day 17-52 or day 22-92 (inclusive) (depending on geographical area)
	NOTE: If you use this code, be prepared to justify it.
C	Request for items does not qualify for assignment of another UND. These requests include stock replenishments, initial lay-ins, etc.

ATTACHMENT 11A-14

MANAGEMENT NOTICES/OTHER ASSET DATA

11A14.1. Purpose. To provide the format and contents of management notices and other asset data notices output by the computer as a result of processing an issue request through the computer.

NOTE: If during processing an error is detected, an I117 management notice will be output on the input device. The error condition notice (799 REJ) will be printed on the RPS/main site console VDU/tele-printer for corrective action.

11A14.2. Output Destination. The details printed, as explained in this chapter, will appear in the same format as outlined in part 4, chapter 5. Chapter 7 outlines the formats of the management notices contained here.

11A14.3. Input. These data are provided as outlined in this chapter. Line 1 of the output resulting from an ISU input will contain the input image. Lines 2, 3, 4, and 5 will contain management notices I004, I005, I106, and/or I023. The last line will contain accumulated totals as shown below. The number of lines between the fifth and last lines will vary, depending on the number of details and item records with on-hand balances in the requested ISG.

11A14.4. Output Format.

Table 11A14.1. Output Format.

LINE ONE	
1-80	Input Image
LINE TWO	
1-80	Management Notice I004
LINE THREE	
1-75	Management Notice I004 Continued
LINE FOUR	
1-80	Management Notice I005/I106 or Blank
LINE FIVE	
1-33	Management Notice I023
34	Blank
35-49	ISG Number or Input Stock Number
50	Blank
51-52	Input System Designator
53	Blank
54-67	Input Document Number
68-80	Blank or QTY ISU and Action Quantity for Bench Stock

Table 11A14.2. Succeeding Lines.

SUCCEEDING LINES - WHEN APPLICABLE LINES SIX & SEVEN HEADER LINES

1-15	Constant	STOCK NUMBER
16	Blank	
17-27	Constant	TYPE DETAIL
28-32	Blank	
33-42	Constant	DOCUMENT NUMBER
43-49	Blank	
50-52	Constant	QTY
53-55	Blank	
56-59	Constant	AUTH QTY
60-63	Blank	
64-67	Constant	STAT
68	Blank	
69-71	Constant	EDD
72	Blank	
73-75	Constant	LOC
76	Blank	
77-80	Constant	DPLY FLG

Table 11A14.3. Details.

DETAILS	
1-15	Stock Number
16	Blank
17-31	Type Detail
32	Blank
33-46	Document Number
47	Blank
48-52	On-Hand Quantity
53	Blank
54-58	Authorized Quantity
59-63	Blank
64-66	Status Code
67	Blank
68-71	Estimated Delivery Date
72	Blank
73-77	Location Code
78	Blank
79	Deployed Flag from the MSK/MRSP Detail
80	Blank

Table 11A14.4. Item Records.

ITEM RECORDS	
1	Interchangeable and Substitute Code
2	Item Record Freeze Code
3-17	Stock Number
18	Blank
19-20	System Designator
21-22	Unit of Issue
23-25	ERRCD
26	Blank
27-50	Nomenclature
51	Blank
52-62	Warehouse Location
63	Blank
64-66	SER
67-72	Serviceable Balance (Zero suppressed)
73-80	Blank

Table 11A14.5. Last Line.

LAST LINE	
1-13	END OF ASSETS
14-15	Blank
16-17	Percent of Base Repair (This field contains the percent of base repair on the master stock number in the ISG.)
18-20	Blank
21-60	Due-Out Balance, Due-In Balance, and Demand Level preceded by self-explanatory notes.
61-70	Blank
71-79	Time
OR	
1-19	END OF ASSET NOTICE (Activity Codes B, E, M, or S)
20-80	Blank

ATTACHMENT 11A-15

DISTRIBUTION OF MANAGEMENT NOTICES

11A15.1. Purpose. To provide distribution instructions for management notices output by the computer.

11A15.2. Procedures. Since various management notices appear on the same DD Form 1348-1A, local management will determine distribution. One copy of all notices indicating the item as being on bench stock will be sent to Bench Stock Support.

11A15.3. Management Notice I004 (Filled).

11A15.3.1. Destroy the I004 notice when this notice is received at an input function and says the total requested quantity was issued.

11A15.3.2. Distribute the I004, I005, and/or I023 as follows:

NOTE: Management notice I004 will show a due-out quantity. Management notice I005 will show a due-out--requisitioning action. Management notice I023 will show other assets data.

11A15.3.2.1. Ask for the suitable assets using the original document number if management notice I023 (other asset data) is produced and indicates that suitable assets are available that will satisfy the request.

NOTE: If appropriate, cancel the original due-out; if a due-in was established, request cancellation from the source of supply.

11A15.3.2.2. Distribute management notice I023 as follows if the request cannot be satisfied:

11A15.3.2.2.1. Non-DIFM--At the option of the major command, destroy all copies or forward to the organization/activity.

11A15.3.2.2.2. DIFM--Send two copies to the organization/activity and two copies to the Reparable Processing Center.

11A15.4. Management Notice I004 (Killed).

11A15.4.1. Distribute management notice I023 (other asset data) as follows when this notice is received at an input function showing the quantity was killed:

11A15.4.1.1. Available assets.

11A15.4.1.1.1. Verify the request for UND A or B inputs, when suitable assets are available.

11A15.4.1.1.2. Destroy the notice when the request has been satisfied.

11A15.4.1.2. Unavailable assets.

11A15.4.1.2.1. Verify the request for UND A or B when suitable assets are not available.

11A15.4.1.2.2. Reinput the request with TEX code M (position 51) and destroy the notice, when a requirement still exists.

11A15.4.2. Send the I004 management notice (at the option of major commands) to the organization or activity, with the name of the individual authorizing the cancellation entered in block D of the notice, if the requirement was canceled.

ATTACHMENT 11A-16

LOX/LIN ISSUES (ISU)

11A16.1. Purpose. To issue LOX (Aviator's breathing, NSN 6830-00-808-9531) and LIN (Technical grade, NSN 6830-00-285-4769). The BFMO may use either AF Form 1994 (Fuels Issue/Defuel Document (DOD)) or DD Form 1348-1A.

11A16.2. Input Restrictions. RPS/main system.

11A16.3. Output. See Management Notices/Other Asset Data (**Attachment 11A-14**).

11A16.4. Input Format and Entry Requirements for DD FORM 1348-1A.

Table 11A16.1. Input Format and Entry Requirements for DD FORM 1348-1A.

POS	NO POS	FIELD DESIGNATION	REMARKS
1-3	3	Document Identifier	ISU
8-22	15	NSN	
23-24	2	Unit of Issue	GL
25-29	5	Quantity	
31-33	3	Organization Code	
34-35	2	Shop Code	
Block	13	Date and Time of Issue	
Block	14	Signature of Receiving Organization Representative	
Block	15	Printed Name of Receiving Organization Representative	

11A16.5. Input Format and Entry Requirements for AF Form 1994.

Table 11A16.2. Input Format and Entry Requirements for AF Form 1994.

POS	NO POS	FIELD DESIGNATION	REMARKS
1-3	3	Transaction Identification Code	ISU
4-6	3	Customer Identification Code	
8-22	15	NSN	
23-24	2	Unit of Issue	GL
25-29	5	Quantity	
31-33	3	Organization Code	
34-35	2	Shop Code	
36-39	4	Julian Date	
Block	G	Time of Issue	
Block	H	Issued by	Signature of BFMO attendant
		Received By	Signature of receiving organization representative
		Printed Name/Grade	Printed name of receiving organization representative

NOTE: Forward copy 1 of AF Form 1994 to Document Control for filing with document control data.

ATTACHMENT 11B-1

ISSUE REQUEST (TRIC MSI) - INPUT

11B1.1. Purpose. To demonstrate how to prepare in the following format all issues from supply point, MSK, WRM, WRM/In-Use, MRSP, and unserviceable details.

11B1.2. Input Restrictions. None.

11B1.3. Output. See Issue Request for Nonexpendable Items (TRIC ISU) - Input (**Attachment 11A-5** or **Attachment 11A-6**).

11B1.4. Input Format and Entry Requirements: Screens: MSIKIT/092 and MSIUNS/093.

Table 11B1.1. Input Format and Entry Requirements.

BLOCK	TITLE
A	Name of Requester, Time/Date
B	Blank
C	Major Command Option
D	If no NSN is assigned, enter manufacturer's part number, and manufacturer's code or name.
E	If manufacturer's part number is entered in block D, enter TO technical reference/publication. If TO/ technical publication is not applicable, enter next higher assembly or end item application.
F	ERRC/Provisioning Source Code
G-I	Major Command Option
J	Nomenclature

Table 11B1.2. Input Format and Entry Requirements.

POS	NO POS	FIELD DESIGNATION	REMARKS/NOTES
1-3	3	Transaction Identification Code	MSI
4-6	3	Delivery Destination	Notes 1, 2
7	1	Issue Exception Code	Note 3
8-22	15	Stock Number	
23-24	2	Unit of Issue	
25-29	5	Quantity	
30-43	14	Document Number	Note 4
44	1	Demand Code	See **Attachment 11A-8**
45-50	6	Work Order Number	Note 5/Blank
51	1	Transaction Exception Code	Blank, 6, D, W, or @ (7-8 punch)
52	1	Supply Condition Code	Note 6
53	1	FAD	Note 7
54	1	Replenishment ISU TEX Code	See **Section 11B**
55-56	2	System Designator	

POS	NO POS	FIELD DESIGNATION	REMARKS/NOTES
57-59	3	Project Code	Note 15
60-61	2	Priority	Note 8
62-64	2	RDD (Normally Blank on AF Form 2005)	
65-66	2	UJC	See **Attachment 11A-11**
67-80	14	Mark-For	See **Attachment 11A-4**
81	1	CAMS Unit ID Code	Note 9
82-93	12	CAMS Job Control Number	Note 9
94-95	2	Blank	
96-107	12	JOCAS Number	Note 10
108-110	2	(Reserved)	
111-112	2	Advice Code	Note 11
113-114	2	Blank	
115	2	Authority for Issue Flag	Note 13
116-120	5	(Reserved)	
121	1	Deployed Quantity Flag	Note 14
122-123	2	MICAP Command Code	Note 15
124-130	7	Replenishment Date	Note 16

NOTES:

1. Enter the delivery destination code or leave blank. If blank, the program will assign the delivery destination code from the organization record.

2. If input is from a deployment activity using part 3, procedures, be sure that positions 46-49 contain the applicable 8000-series requisition serial number.

3. Leave blank on initial preparation. If the request is rejected because of an exception code on the item record, then enter the appropriate issue exception code when authorized (see **Attachment 11A-9**).

4. For supply point inputs, be sure that the date portion, positions 36-39, contains a supply point assigned serial number. Be sure that POS 40-43 equal the supply point item number in positions 77-80.

5. The following information applies:

    a. If for a Civil Engineer request (type organization code A or B), enter the work number.

    b. If for issues against work vehicle maintenance organizations operating under the Vehicle Integrated Management System (type organization code V), enter vehicle maintenance work order and charge code.

6. The following information applies:

    a. If the request is for serviceable items, enter A or blank.

    b. If the request is for unserviceable items, enter F or blank.

    c. If the request is for items identified with NPPC 4 (TCTO), enter D.

    d. If the request is for items identified with NPPC 9 (unacceptable for Air Force use), then enter J. (Supply condition code J is not authorized for issues to details.)

7. Enter the type of issue as follows:

    S = Supply Point
    M = MSK
    U = MRSP
    W = WRM
    E = WRM/In-Use
    R = Unserviceable

    a. If withdrawing WRM positions 53 = U, W, or E and the end item is MICAP reportable, use the applicable MICAP UJC.

    b. If the end item is not MICAP reportable, use the appropriate UJC.

8. The correct MILSTRIP priority will be assigned to the output issue document (computed with FAD and UJC). Higher priority/UJC computations may be manually input.

9. For bases operating under the SBSS/CAMS interface, these fields are mandatory on all issue requests processed on supply terminals with activity code J. The CAMS Unit ID must be an alpha character or a 001 reject notice occurs. Enter this date anywhere in blocks F through I on the AF Form 2005.

10. For organizations operating under the JOCAS II concept this field is mandatory on all issue requests to an organization. The 12 digit alphanumeric JOCAS Number consists of digits 1-8 = Job Number (JON), and digits 9-12 Work Breakdown structure (WBS). The JOCAS NUMBER must be entered or a 484 REJ will occur.

11. If required, enter the advice code.

12. If the activity code is P and the type stock record account code is E, then enter the applicable authority for issue flag (AF) code (see **Attachment 11B-2**). No edit is done for NF1 items.

13. If position 53 (activity code of detail) is equal to M, U, or W and the ASSET STATUS FLAG is equal to P for partial deployment, then enter D, or leave this field blank. A D will decrease the deployed quantity and no entry (blank) in this field will decrease the on-hand quantity.

14. If the input request is from a type organization 7, 8, or 9, or the input UJC is MICAP, then be sure that this field contains the command code of the possessing command if unequal to the requesting unit's command code.

    EXAMPLE: An Air Combat Command (ACC) unit requests an item to repair a piece of equipment belonging to Air Mobility Command (AMC). Enter command code 1L (AMC) in this field.

15. If the input is from a deployed activity using part 3, procedures (positions 4-6 of input equal SAM), be sure that the first four positions of this field (positions 124-127) contain the applicable 8000 series requisition serial number.

ATTACHMENT 11B-2

BATCH ISSUE (MSI) OUTPUT FOR 3101 ACCOUNT (DOT MATRIX 1348-1A)

11B2.1. Purpose. To provide the MSI output document for SRAN 3101.

11B2.2. Output Destination. Warehouse terminal and RPS/main system.

11B2.3. Input. See MSI input (**Attachment 11B-1**).

11B2.4. Output Format. This format is produced if 001-TYPE-FORM-FLG is equal to an A or a B.

Table 11B2.1. Output Format.

LOCATION ON IRRD BLOCK	LINE	COL	MAX-IMUM LENGTH	TEXT/DESCRIPTION	REMARKS/ NOTES
PP (1-3)	4	1-3	3	Constant (MSI)	
PP (4-6)	4	4-6	3	Delivery Destination	
PP (23-24)	4	9-10	2	Unit Of Issue	
PP (25-29	4	11-15	5	Quantity	
PP (55-56)	4	27-28	2	System Designator	
9	10	50	1	Controlled Item Code	
17 Top	18	50-79	30	Controlled Item Code Phrase	
17 Bottom Left	19	53-71	19	Item Nomenclature	
24 Line 7	13	16-29	14	Document Number	
25 Line 1	17	11-21	11	Warehouse Location	
25 Line 4	21	10-24	15	Stock Number	
25 Line 7	23	35-43	9	Project Number	
25 Line 7	23	33	1	Minimum Cutting Length	
27 Line 4	37	3-31	29	Transaction Date/Serial Number (Bar Code)	Note
27 Line 6	39	5-13	9	Transaction Date/Serial Number	

NOTE: Bar coded transaction date and serial number will appear only if 001-TYPE -DEVICE is equal to 028.

ATTACHMENT 11B-3

BATCH ISSUE (MSI) OUTPUT FOR 3101 ACCOUNT (LASER 1348-1A)

11B3.1. Purpose. To provide the MSI output document for SRAN 3101.

11B3.2. Output Destination. Warehouse terminal and RPS/main system.

11B3.3. Input. See MSI input (**Attachment 11B-1**).

11B3.4. Output Format. This format is produced if 001-TYPE-DEVICE is equal to 37.

Table 11B3.1. Output Format.

LOCATION ON IRRD BLOCK	LINE	COL	MAXIMUM LENGTH	TEXT/DESCRIPTION/REMARKS/NOTES
PP (1-3)	7	1-3	3	Constant (MSI)
PP (4-6)	7	4-6	3	Delivery Destination
PP (23-24)	7	9-10	2	Unit Of Issue
PP (25-29)	7	11-15	5	Quantity
PP (55-56)	7	27-28	2	System Designator
9	9	79	1	Controlled Item Code
17 Top	14	49-78	30	Controlled Item Code Phrase
17 Bottom Left	15	46-64	19	Item Nomenclature
24 Line 5	12	16-29	14	Document Number
25 Line 1	14	11-21	11	Warehouse Location
25 Line 4	17	10-24	15	Stock Number
25 Line 6	19	35-43	9	Project Number
25 Line 6	19	33	1	Minimum Cutting Length
27 Line 4	29	3-31	29	Transaction Date/Serial Number (Bar Code)
27 Line 6	31	5-13	9	Transaction Date/Serial Number

ATTACHMENT 11B-4

AUTHORITY FOR ISSUE FLAG

11B4.1. Purpose. To provide the one-position alpha authority for issue flag and a brief description of each flag to be entered on inputs for type account code E items.

11B4.2. Flags and Description.

Table 11B4.1. Flags and Description.

AF FLAG	DESCRIPTION	REFERENCE
A	IEE	**chapter 23**
B	RPIE	**chapter 22**
C	Reimbursement Issues to Non-Appropriated Fund Activities	**chapter 22**
D	Assembly/Disassembly (that is, Bench Sets, Parachutes, etc.)	**chapter 22**
E	Reserved by HQ SSG	
F	Medical Organization Issues	**chapter 22**
G	Air Drop	**chapter 22**
H	Test Projects/Research and Development Project Expenditures	**chapter 22**
I	End Item Components	**chapter 22**
J	Commissary Store Equipment	**chapter 22**
K	Printing Plant	**chapter 22**
L	Laundry Equipment	**chapter 22**
M	Tools Authorized in Tool Kits/Shadow Boards	**chapter 23**
N	Reimbursable Issues to DMA Units	
O	Issue of Replacement Items to General Officers	**chapter 22**
P	Reimbursable Issues to DRMO	
Q	Reimbursable Issues to DIS	
R	HQ USAF/MAJCOM Directed Projects	**chapter 22**
S	Reimbursable Issue to Agencies/Contractors Not Assigned Another AI Code	
T-Y	Reserved by HQ SSG	
Z	Equipment Management Code 1 Items	